



**Quaker Valley Council of Governments
Board of Delegates Regular Meeting**

Big Sewickley Creek Fire Hall
1850 Big Sewickley Creek Road,
Sewickley, PA 15143

Wednesday, May 18, 2022
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment/Guests
5. Omnibus: Approval of April 20, 2022 Meeting Minutes, April Financial Reports, Unpaid Bills List, and Payroll Summary
6. President's Report
7. Executive Director's Report
8. New Business
 - A. Presentation – Robert Gerlach, Allegheny County Department of Emergency Services
 - B. 2020 Act 101 Section 904 Recycling Award Distribution
 - C. Establishment of Second Glass Recycling Site - Avalon Borough
 - D. Approval of Financial Contributions and Resolution for Joint Glass Recycling Program
 - E. Advertisement of June 15, 2022 Board of Delegates Meeting - Virtual Participation
9. Old Business
 - A. Waste & Recycling Contract Deposit Fund Strategic Discussion
10. Route 65 Update
11. CDBG Status Report
12. Other Concerns by Delegates
13. Adjournment

QUAKER VALLEY COUNCIL OF GOVERNMENTS
MONTHLY BOARD OF DELEGATES MEETING

April 20, 2022

The meeting took place at the Leetsdale Borough Municipal Building (373 Beaver Street, Leetsdale, PA 15056) and was also broadcast and recorded via Zoom and made available on the QVCOG website at the conclusion of the proceedings.

Board President Carrier called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken.

The following members were in attendance:

Aleppo:	Glen Osborne: Barbara Carrier
Avalon:	Glenfield:
Bell Acres:	Haysville:
Bellevue:	Kilbuck: Jean-Sebastien Valois*
Ben Avon: Tavia Washington*	Leet: Marty McDaniel
Edgeworth:	Leetsdale: Jeff Weatherby
Emsworth: Paul Getz	Sewickley: Julie Barnes
Sewickley Heights: Nathan Briggs	

***attended via Zoom**

Public Comment: Ms. Maria Napolitano, Vice-President of the Leetsdale Borough Council, was in attendance stating that she was interested in listening to the meeting's proceedings.

Omnibus Motion: Executive Director Connors provided a brief update regarding the financial statements and outstanding payments.

Mr. Weatherby moved to approve March 16, 2022 meeting minutes, March financial statements, and unpaid bills as submitted. The motion was seconded by Mr. Getz. The motion carried by an affirmative voice vote.

President's Report: President Carrier noted that the Route 65 Committee had met on April 5th and highlighted recent discussions between the QVCOG, Allegheny County, and the office of Representative Valerie Gaydos. She also noted the importance of patrons following the rules (i.e. clean glass and no plastic bags) for the glass recycling center.

Executive Director's Report:

WM Recycling Facility Tour – Executive Director Connors stated that all interested parties are invited to attend a tour of Waste Management's (now WM) Greenstar

Recycling Facility (4100 Grand Avenue, Pittsburgh, PA 15225). He stated that the tour will take place on Wednesday, May 4th at 11:00 a.m. He noted that the site visit will provide an in-person visual demonstration of the recycling separation and consolidation process and will serve to highlight proper recycling techniques specific to the curbside recycling program. He encouraged anyone interested in attending the tour to RSVP via email (pconners@qvcog.org).

Act 152 Grant – Executive Director Connors reported that Allegheny County Economic Development (ACED) has announced the 2022 Act 152 Program's application window will open on March 21, 2022 with applications being accepted until April 29th. He noted that permissible projects include the demolition of any residential, commercial, institutional or industrial structure within Allegheny County that meets 3 of the 9 blighted conditions as defined by the Commonwealth of Pennsylvania. He reminded member communities that they may apply through the QVCOG for this program.

Hard to Recycle Event – Executive Director Connors highlighted that on July 23rd the Pennsylvania Resources Council (PRC) will be hosting a hard to recycle event at the Quaker Valley High School (625 Beaver St, Leetsdale, PA 15056). He noted that the event will take place between 9 a.m. - 1 p.m. He stated that all of PRC's Hard to Recycle Collection events for 2022 will be registration based. He encouraged member communities to promote this event and the registration requirement. He noted that more information can be found by visiting prc.org.

Joint Police Grant – Executive Director Connors reported that in recent months the QVCOG has worked with Haysville & Glenfield Boroughs who have both expressed interest in partnering together in effort to seek a more community-based police solution. He noted that both municipalities are currently served by the Pennsylvania State Police. He stated that both communities have requested quotes from Sewickley Borough for policing services. He highlighted that Sewickley Borough Chief of Police David Mazza had identified a Regional Policing Assistance grant through the Office of Justice Programs of the Pennsylvania Commission on Crime and Delinquency, but due to the constrained timeline an application was not submitted. He stated that another round of grant funding will be available beginning July, 2022 and it is anticipated that Sewickley Borough in partnership with the QVCOG will be submitting an application for the aforementioned grant during that time frame.

Cyber Security Training – Executive Director Connors reported that in an effort to provide a proactive solution for an increasingly important workplace environment, the QVCOG has purchased access for a Cyber-Security webinar that will be hosted by the Pennsylvania State Association of Boroughs which will take place on June 15, 2022 at 12:00 p.m. He stated that attendees will learn how to spot fraudulent emails, links, or texts and how to recover from a ransomware attack as well as what insurance policies will and won't cover. He encouraged staff/officials from all member communities to take advantage of this free webinar. He asked that interested parties request the login credentials via email (pconners@qvcog.org). A recording of the webinar will also be available upon request.

Haysville-Glenfield Route 65 Sign – Executive Director Conners reported that in recent months Haysville Borough and the QVCOG have been in contact with PennDOT District 11 and Senator Devlin Robinson’s office in an effort to install an LED “speedminder” sign along Route 65 near the Norfolk Southern railroad crossing (adjacent from Pittsburgh Stage, Inc.). He stated that funds were procured with the assistance of Senator Robinson and in the coming weeks PennDOT will be working to establish a location and install the signs. He cited that Haysville Borough will be financially responsible to pay for the upkeep and electricity associated with the signage.

Recycling Performance Grant Distributions & 2022 Dues Invoices – Executive Director Conners reported that during the week of April 4th the QVCOG sent out dues invoices for the 2022 calendar year. Additionally, he reported that the QVCOG was notified of its award for the 2020 Act 101 Section 904 Performance Grant through the Pennsylvania DEP. Participating municipalities will be receiving their distribution for the program in the coming weeks. After fielding a question from Mr. Weatherby concerning the total grant award, he stated that it was \$23,691.55. He also noted that in the past the QVCOG had utilized the Pennsylvania Resources Council (PRC) to submit the grant for a \$5,000 fee. He highlighted that the grant was submitted in house for the 2020 cycle which saved the aforementioned amount.

ALOM Conference – Ms. Carrier asked Ms. Barnes and Executive Director Conners to report on their attendance at the Allegheny League of Municipalities Conference. Ms. Barnes noted the networking opportunities that the conference provided to her. Executive Director Conners highlighted the training/conversation panels that were provided.

New Business:

Presentation – Mr. Rob Hosken – Building Performance Architecture

Mr. Rob Hosken of Building Performance Architecture came before the Board to discuss the topic of Municipal Facility Energy Audits. He noted the value of conducting an energy audit highlighting the possible utility bill savings as well as the enhanced piece of mind that a building’s infrastructure is working appropriately. He then discussed the various steps of an energy audit and provided a real-world example (Forest Hills Borough, PA). He concluded by providing some funding and grant resources that may help pay for a future audit as well as physical improvements for a municipal building.

Police Service Mutual Aid Agreement

Mr. McDaniel introduced the topic of the current QVCOG Police Service Mutual Aid agreement which was enacted and signed by several member communities in 2009. He provided a brief history of the agreement and highlighted that the following municipalities and their police departments signed off on the Agreement: Avalon Borough, Bell Acres Borough, Bellevue Borough, Edgeworth Borough, Leetsdale

Borough, Ohio Township (Ben Avon, Emsworth Borough, and Kilbuck Township), Sewickley Borough, and the Sewickley Heights Borough.

He noted that Leet Township is not a part of the Agreement. He highlighted that much has changed in the field of Policing Service since 2009 and stated that it may be wise to revisit the verbiage and content of the current Agreement. Mr. Getz provided a brief history of mutual aid throughout the region. Ms. Carrier cited that the QVCOG Police Chiefs periodically meet to discuss pertinent matters. She also noted the desire for greater traffic enforcement along Route 65 which could be included within a revised mutual aid Agreement. Executive Director Connors highlighted that the Police Chiefs group could review the current Agreement at an upcoming meeting. Mr. Briggs highlighted that Sewickley Heights Borough relies on the mutual aid agreement for many calls. Ms. Barnes highlighted recent conversations with Sewickley Borough's Police Chief, noting her perceived belief in a desire for greater cooperation amongst QVCOG police departments.

After some discussion, Mr. McDaniel moved to direct the QVCOG Police Chiefs Committee to review the current Police Mutual Aid Agreement. Mr. Briggs seconded the motion. The motion carried on a unanimous voice vote.

Old Business:

PA Legislative Map Update

Citing a question emanating from the March Board meeting, Executive Director Connors provided a brief update concerning the recently approved Pennsylvania legislative maps for 2022. He reported that under the final Legislative Redistricting Map, upheld by the Pennsylvania Supreme Court on March 16th, the QVCOG will be split between three PA House Districts and remain in two Senate Districts. He encouraged those interested to visit www.redistricting.state.pa.us for more information, including access to interactive maps.

Glass Recycling Update

Executive Director Connors reported that since the launch of the Glass Recycling Center (located in Sewickley Borough's Riverfront Park) on March 12th, there have been two pulls (March 21 – 3.22 tons and April 11 – 4.11 tons). He stated that the site's usage is tracking as anticipated. He noted that further information including an update on the second site would be provided at the May Board meeting.

Route 65 Committee Update

Executive Director Connors reported that the Committee met on April 5th referring the group to the meeting minutes which were included within the Board's meeting packet. Ms. Barnes encouraged delegates to review the Route 65 report citing the value of the "recommendations" and "toolbox" sections. She continued by noting the interest of elected officials such as State Senator Devlin Robinson and State Representative Valerie Gaydos to help with the advancement of a Master Plan. Executive Director Connors noted that the QVCOG is working to involve the Beaver County Regional Council of

Governments in future discussions as nearly half of the communities referenced within the initial report are within Beaver County. Mr. McDaniel highlighted a past study that focused on the beautification of Route 65. He stated that while some tree plantings were realized, many of the recommendations included within the study were not completed or followed. A brief discussion concerning that particular study ensued. Ms. Carrier highlighted the importance of continuing to advance the current study.

CDBG Status Report: Executive Director Conners provided brief updates concerning all active CDBG projects.

Other Concerns of the Delegates:

Ben Avon Borough: Ms. Tavia Washington expressed her concerns with the winter salt orders and delivery timeline citing many deliveries were delayed. Executive Director Conners noted the QVCOG is a partner within the South Hills Area Council of Governments (SHACOG) salt purchasing agreement. He noted that many QVCOG member communities expressed similar concerns throughout the winter. He encouraged any community that experiences a future salt order service issue to document the matter through an email to SHACOG as well as the QVCOG. Mr. Briggs highlighted that Sewickley Heights Borough utilizes COSTARS for the procurement and delivery of road salt.

Glen Osborne Borough: Ms. Barbara Carrier highlighted recent waste and recycling service issues within her community. She proceeded to read aloud a complaint levied by a Glen Osborne Borough resident. A discussion ensued concerning the communication between residents, their communities, and the QVCOG. Mr. Getz encouraged municipal Staff to follow the approved communications policy adopted by the QVCOG. He highlighted that the fine mechanism available under the current Agreement cannot be enacted without a paper trail of service issues. Ms. Barnes asked Executive Director Conners to prepare a one-page memo for residents/staff to help clarify the complaint procedure.

Sewickley Heights Borough: Mr. Nathan Briggs noted that the Hunt Road rehabilitation project is wrapping up.

Adjournment: Mr. Weatherby moved to adjourn. The motion was seconded by Ms. Barnes. The motion carried by unanimous voice vote and the meeting was adjourned at 8:20 p.m.

The next meeting is scheduled for May 18, 2022 at 7:00 p.m. at the Bell Acres Borough Building (**1153 Camp Meeting Road, Sewickley, PA 15143**). The meeting will be in-person and open to the public as well as broadcast and recorded over Zoom. Please visit qvcog.org for further information.

Respectfully Submitted,

Patrick M. Conners
Executive Director

QUAKER VALLEY COG

Budget vs. Actuals: 2022 Budget - FY22 P&L Classes

January - December 2022

	01 GENERAL				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue								
1001113 Waste & Recycling Contract Deposit Fund	20,000.00		20,000.00		\$20,000.00	\$0.00	\$20,000.00	0.00%
4001101 Membership Dues	53,240.00	53,240.00	0.00	100.00 %	\$53,240.00	\$53,240.00	\$0.00	100.00 %
4001102 Associate Memberships		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
4002101 Project Management		39,660.00	-39,660.00		\$0.00	\$39,660.00	\$ -39,660.00	0.00%
4003101 Interest Income	5.65	25.00	-19.35	22.60 %	\$5.65	\$25.00	\$ -19.35	22.60 %
4005101 Grant Revenues	23,691.55		23,691.55		\$23,691.55	\$0.00	\$23,691.55	0.00%
4005102 General Funds CDBG		7,500.00	-7,500.00		\$0.00	\$7,500.00	\$ -7,500.00	0.00%
4006101 Annual Dinner		6,000.00	-6,000.00		\$0.00	\$6,000.00	\$ -6,000.00	0.00%
4006106 Recycling Income		18,000.00	-18,000.00		\$0.00	\$18,000.00	\$ -18,000.00	0.00%
4006107 Utilization Fee		14,000.00	-14,000.00		\$0.00	\$14,000.00	\$ -14,000.00	0.00%
4006108 Service Fees- Revenue	4,767.50	6,000.00	-1,232.50	79.46 %	\$4,767.50	\$6,000.00	\$ -1,232.50	79.46 %
4007101 Regional Asset Tax	37,836.05	300.00	37,536.05	12,612.02 %	\$37,836.05	\$300.00	\$37,536.05	12,612.02 %
4008101 Commission/Dividends		91.00	-91.00		\$0.00	\$91.00	\$ -91.00	0.00%
4009998 Garbage Contract Franchise Fee.		10,416.00	-10,416.00		\$0.00	\$10,416.00	\$ -10,416.00	0.00%
4010101 Miscellaneous Income	10.06		10.06		\$10.06	\$0.00	\$10.06	0.00%
4012102 Advertising Reimbursement		200.00	-200.00		\$0.00	\$200.00	\$ -200.00	0.00%
Total Revenue	\$139,550.81	\$156,432.00	\$ -16,881.19	89.21 %	\$139,550.81	\$156,432.00	\$ -16,881.19	89.21 %
GROSS PROFIT	\$139,550.81	\$156,432.00	\$ -16,881.19	89.21 %	\$139,550.81	\$156,432.00	\$ -16,881.19	89.21 %
Expenditures								
6001000 Advertising					\$0.00	\$0.00	\$0.00	0.00%
6001102 Advertising - General		400.00	-400.00		\$0.00	\$400.00	\$ -400.00	0.00%
6006101 Advertising - CD	1.55	400.00	-398.45	0.39 %	\$1.55	\$400.00	\$ -398.45	0.39 %
Total 6001000 Advertising	1.55	800.00	-798.45	0.19 %	\$1.55	\$800.00	\$ -798.45	0.19 %
6001101 Administration Payroll					\$0.00	\$0.00	\$0.00	0.00%
6001099 Executive Director Salary	31,610.30	75,190.00	-43,579.70	42.04 %	\$31,610.30	\$75,190.00	\$ -43,579.70	42.04 %
6001108 Employer Deferred Compensation		3,760.00	-3,760.00		\$0.00	\$3,760.00	\$ -3,760.00	0.00%
6001109 Contractor Code Enforcement	2,312.50	3,500.00	-1,187.50	66.07 %	\$2,312.50	\$3,500.00	\$ -1,187.50	66.07 %
6001110 Contractor Zoning Enforcement		3,000.00	-3,000.00		\$0.00	\$3,000.00	\$ -3,000.00	0.00%
6002102 Payroll Taxes	2,199.03	5,000.00	-2,800.97	43.98 %	\$2,199.03	\$5,000.00	\$ -2,800.97	43.98 %
6002104 Unemployment Compensation Tax	292.00	800.00	-508.00	36.50 %	\$292.00	\$800.00	\$ -508.00	36.50 %
6003103 Workmen's Comp. Insurance		200.00	-200.00		\$0.00	\$200.00	\$ -200.00	0.00%
Total 6001101 Administration Payroll	36,413.83	91,450.00	-55,036.17	39.82 %	\$36,413.83	\$91,450.00	\$ -55,036.17	39.82 %
6001112 Intern Wages		6,000.00	-6,000.00		\$0.00	\$6,000.00	\$ -6,000.00	0.00%
6004101 Travel Expense	9.08	400.00	-390.92	2.27 %	\$9.08	\$400.00	\$ -390.92	2.27 %
6008101 Office Supplies & Maintenance	171.10	2,982.00	-2,810.90	5.74 %	\$171.10	\$2,982.00	\$ -2,810.90	5.74 %
6008102 Dues, Memberships, Subscriptions	270.00	1,300.00	-1,030.00	20.77 %	\$270.00	\$1,300.00	\$ -1,030.00	20.77 %
6008103 Miscellaneous Expenditures		300.00	-300.00		\$0.00	\$300.00	\$ -300.00	0.00%
6008104 Recycling	7,840.08	14,500.00	-6,659.92	54.07 %	\$7,840.08	\$14,500.00	\$ -6,659.92	54.07 %
6010100 Bank Fees	73.37	400.00	-326.63	18.34 %	\$73.37	\$400.00	\$ -326.63	18.34 %
6010101 Legal and Accounting	3,100.00	7,000.00	-3,900.00	44.29 %	\$3,100.00	\$7,000.00	\$ -3,900.00	44.29 %
6010102 Engineering		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
6012101 Telephone Expense	407.39	1,000.00	-592.61	40.74 %	\$407.39	\$1,000.00	\$ -592.61	40.74 %
6013101 Annual Dinner Expense		5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
6014101 Insurance Expense	530.60	2,200.00	-1,669.40	24.12 %	\$530.60	\$2,200.00	\$ -1,669.40	24.12 %
6016101 Office Rent Expense	1,000.00	2,400.00	-1,400.00	41.67 %	\$1,000.00	\$2,400.00	\$ -1,400.00	41.67 %
6016103 Data Processing	4,698.83	17,500.00	-12,801.17	26.85 %	\$4,698.83	\$17,500.00	\$ -12,801.17	26.85 %
6017101 Conference & Meetings	467.00	1,000.00	-533.00	46.70 %	\$467.00	\$1,000.00	\$ -533.00	46.70 %
6019101 SHACOG Joint Purchasing		1,200.00	-1,200.00		\$0.00	\$1,200.00	\$ -1,200.00	0.00%
Total Expenditures	\$54,982.83	\$156,432.00	\$ -101,449.17	35.15 %	\$54,982.83	\$156,432.00	\$ -101,449.17	35.15 %
NET OPERATING REVENUE	\$84,567.98	\$0.00	\$84,567.98	0.00%	\$84,567.98	\$0.00	\$84,567.98	0.00%
NET REVENUE	\$84,567.98	\$0.00	\$84,567.98	0.00%	\$84,567.98	\$0.00	\$84,567.98	0.00%

QUAKER VALLEY COG

Statement of Activity

April 2022

	TOTAL
Revenue	
4001101 Membership Dues	53,240.00
4003101 Interest Income	1.58
4005101 Grant Revenues	23,691.55
4006108 Service Fees- Revenue	362.50
Total Revenue	\$77,295.63
GROSS PROFIT	\$77,295.63
Expenditures	
6001101 Administration Payroll	
6001099 Executive Director Salary	8,619.86
6001109 Contractor Code Enforcement	312.50
6002102 Payroll Taxes	479.34
6002104 Unemployment Compensation Tax	292.00
Total 6001101 Administration Payroll	9,703.70
6004101 Travel Expense	9.08
6008101 Office Supplies & Maintenance	19.25
6008104 Recycling	540.00
6010100 Bank Fees	61.00
6012101 Telephone Expense	81.33
6016101 Office Rent Expense	200.00
6016103 Data Processing	905.12
6017101 Conference & Meetings	50.00
Total Expenditures	\$11,569.48
NET OPERATING REVENUE	\$65,726.15
NET REVENUE	\$65,726.15

QUAKER VALLEY COG

Statement of Financial Position

As of April 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1001104 Citizens Checking 1378	61,817.16
1020101 Community Development 0710	0.01
1031103 Citizens Savings 2218	101,891.00
1041101 PayPal	0.00
1072 Bill.com Money Out Clearing	0.00
1073 ADP Clearing	0.00
4003536 Contract Deposit Account - 3536	19,997.00
Total Bank Accounts	\$183,705.17
Accounts Receivable	
1200 Accounts Receivable	48,980.55
12002 DCED Grant Receivable (A/R)	0.00
Total 1200 Accounts Receivable	48,980.55
Total Accounts Receivable	\$48,980.55
Other Current Assets	
12000 Undeposited Funds	975.00
Total Other Current Assets	\$975.00
Total Current Assets	\$233,660.72
TOTAL ASSETS	\$233,660.72
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.20 Accounts Payable	-82,450.39
Total Accounts Payable	\$ -82,450.39
Credit Cards	
8320 Citizens Business CC	403.20
Sales tax Refund	5.39
Total Credit Cards	\$408.59
Other Current Liabilities	
200.21 Emp Deferred Comp Payable	-1,156.90
200.22 904 Recycling Grant - for future projects	0.00
Total Other Current Liabilities	\$ -1,156.90
Total Current Liabilities	\$ -83,198.70
Total Liabilities	\$ -83,198.70
Equity	
3000 Open Bal Equity	274,578.09
3900 Retained Earnings	-82,084.35
3900.22 Reserve for Future Recycling	10,521.06
3900.23 RAD Reserve for Future Capital	18,747.00

	TOTAL
Net Revenue	95,097.62
Total Equity	\$316,859.42
TOTAL LIABILITIES AND EQUITY	\$233,660.72

Payroll Summary

Check Date	Name	Hours	Total Paid	Tax Withheld	Deductions	Net Pay	Check No	Employer Liability	Total Expense
Pay Frequency: Semimonthly									
04/29/2022	Conners, Patrick M	80.00	3,132.92	778.90	0.00	2,354.02	DD	239.67	3,372.59
04/15/2022	Asciolla, Anthony	0.00	312.50	0.00	0.00	312.50	DD	0.00	312.50
04/15/2022	Conners, Patrick M	80.00	3,132.92	778.90	0.00	2,354.02	DD	239.67	3,372.59
Pay Frequency Totals: Semimonthly		160.00	\$6,578.34	\$1,557.80	\$0.00	\$5,020.54		\$479.34	\$7,057.68
Total Net Pays for Semimonthly frequency: 3									
Company Totals:		160.00	\$6,578.34	\$1,557.80	\$0.00	\$5,020.54		\$479.34	\$7,057.68
Total Net Pays for Company: 3									

QUAKER VALLEY COG

Unpaid Bills

All Dates

DATE	TRANSACTION TYPE	NUM	DIVISION	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Aleppo Township^							
05/06/2022	Bill	101-904-01	01 GENERAL	05/26/2022	-15	487.82	487.82
Total for Aleppo Township^						\$487.82	\$487.82
Avalon Borough^							
05/06/2022	Bill	101-904-02	01 GENERAL	05/26/2022	-15	815.06	815.06
Total for Avalon Borough^						\$815.06	\$815.06
Bell Acres^							
4127415448							
05/06/2022	Bill	101-904-03	01 GENERAL	05/26/2022	-15	579.36	579.36
Total for Bell Acres^						\$579.36	\$579.36
Bellevue Borough^							
05/06/2022	Bill	101-904-04	01 GENERAL	05/26/2022	-15	1,483.37	1,483.37
Total for Bellevue Borough^						\$1,483.37	\$1,483.37
Ben Avon Boro							
(412) 766-7704							
05/06/2022	Bill	101-904-05	01 GENERAL	05/26/2022	-15	513.86	513.86
Total for Ben Avon Boro						\$513.86	\$513.86
Citizens Bank CC							
04/30/2022	Bill	4-30-2022	01 GENERAL	05/25/2022	-14	1,118.36	1,118.36
Total for Citizens Bank CC						\$1,118.36	\$1,118.36
Civic Mapper							
3157297869							
05/11/2022	Bill	1367	01 GENERAL	06/10/2022	-30	500.00	500.00
Total for Civic Mapper						\$500.00	\$500.00
Emsworth Borough^							
05/06/2022	Bill	101-904-06	01 GENERAL	05/26/2022	-15	451.29	451.29
Total for Emsworth Borough^						\$451.29	\$451.29
Glen Osborne Borough^							
05/06/2022	Bill	101-904-07	01 GENERAL	05/26/2022	-15	349.25	349.25
Total for Glen Osborne Borough^						\$349.25	\$349.25
Glenfield Borough^							
05/06/2022	Bill	101-904-08	01 GENERAL	05/26/2022	-15	69.66	69.66
Total for Glenfield Borough^						\$69.66	\$69.66
Haysville Boro							
(412) 741-5038							
05/06/2022	Bill	101-904-09	01 GENERAL	05/26/2022	-15	74.16	74.16
Total for Haysville Boro						\$74.16	\$74.16
Kilbuck Township^							
05/09/2022	Bill	5-9-2022	01 GENERAL	05/09/2022	2	200.00	200.00
05/06/2022	Bill	101-904-10	01 GENERAL	05/26/2022	-15	253.01	253.01
Total for Kilbuck Township^						\$453.01	\$453.01
Leet Township^							
05/06/2022	Bill	101-904-11	01 GENERAL	05/26/2022	-15	752.49	752.49
Total for Leet Township^						\$752.49	\$752.49
Leetsdale Borough^							
05/06/2022	Bill	101-904-12	01 GENERAL	05/26/2022	-15	254.65	254.65
Total for Leetsdale Borough^						\$254.65	\$254.65
Sewickley Borough^							
05/06/2022	Bill	101-904-13	01 GENERAL	05/26/2022	-15	896.10	896.10
Total for Sewickley Borough^						\$896.10	\$896.10
Sewickley Heights Borough^							
05/06/2022	Bill	101-904-14	01 GENERAL	05/26/2022	-15	129.50	129.50
Total for Sewickley Heights Borough^						\$129.50	\$129.50
TOTAL						\$8,927.94	\$8,927.94

QUAKER VALLEY COG

8320 Citizens Business CC, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	1,119.61
Finance charge.....	22.00
Charges and cash advances cleared (14).....	1,096.36
Payments and credits cleared (0).....	0.00
Statement ending balance.....	<u>2,237.97</u>

Uncleared transactions as of 04/30/2022.....	-716.41
Register balance as of 04/30/2022.....	1,521.56
Cleared transactions after 04/30/2022.....	0.00
Uncleared transactions after 04/30/2022.....	490.99
Register balance as of 05/06/2022.....	<u>2,012.55</u>

Details

Charges and cash advances cleared (14)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/09/2022	Expense	8C806L	Seven Springs	142.00
03/31/2022	Expense	323514	Michael Brothers Hauling, Inc.	270.00
03/31/2022	Expense	4096358264	Google	23.80
03/31/2022	Expense	9902578339	Verizon Wireless	81.45
03/31/2022	Expense	4098466117	Google Voice Inc	14.69
04/01/2022	Expense	2140116879	Adobe, Inc.	14.99
04/04/2022	Expense	SOP.3349-7182-0837-50	Google	1.99
04/12/2022	Expense	712	Staples	19.25
04/19/2022	Expense	323857	Michael Brothers Hauling, Inc.	270.00
04/19/2022	Expense	22044763092	BILL.com	53.36
04/21/2022	Expense	311587569	Spica International	4.50
04/27/2022	Expense	9904902926	Verizon Wireless	81.33
04/28/2022	Expense	10001155839420	Intuit	80.00
04/29/2022	Expense	4-29-2022	Citizens Bank CC	39.00
Total				1,096.36

Additional Information

Uncleared charges and cash advances as of 04/30/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/28/2022	Expense		Intuit	85.60
04/29/2022	Expense	325277	Michael Brothers Hauling, Inc.	270.00
04/30/2022	Expense	4113667925	Google	18.00
04/30/2022	Expense	4120285427	Google Voice Inc	14.61
04/30/2022	Expense	2162328055	Adobe, Inc.	14.99
Total				403.20

Uncleared payments and credits as of 04/30/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/31/2022	Bill	3-31-2022	Citizens Bank CC	-1,119.61
Total				-1,119.61

Uncleared charges and cash advances after 04/30/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/03/2022	Expense	26067228	ESRI	489.00
05/04/2022	Expense	SOP.3349-7182-0837-50	Google	1.99
Total				490.99

QUAKER VALLEY COG

1001104 Citizens Checking 1378, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	39,187.77
Checks and payments cleared (7).....	-9,677.05
Deposits and other credits cleared (11).....	34,390.46
Statement ending balance.....	<u>63,901.18</u>
Register balance as of 04/30/2022.....	63,901.18
Cleared transactions after 04/30/2022.....	0.00
Uncleared transactions after 04/30/2022.....	2,563.52
Register balance as of 05/06/2022.....	66,464.70

Details

Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2022	Expense	602290142	ADP, LLC	-58.54
04/15/2022	Journal	052141		-1,018.57
04/15/2022	Expense	603843156	ADP, LLC	-58.54
04/15/2022	Journal	052142		-2,666.52
04/22/2022	Journal	052143		-2,502.29
04/29/2022	Journal	052144		-1,018.57
04/29/2022	Journal	052145		-2,354.02
Total				-9,677.05

Deposits and other credits cleared (11)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2022	Transfer			53.27
04/01/2022	Transfer			270.00
04/01/2022	Transfer			641.46
04/07/2022	Deposit		MRM Workers' Compensation Poole...	208.00
04/11/2022	Transfer			324.58
04/19/2022	Transfer			270.00
04/20/2022	Transfer			3,698.81
04/20/2022	Transfer			340.84
04/20/2022	Deposit			8,348.50
04/27/2022	Deposit			19,965.00
04/29/2022	Transfer			270.00
Total				34,390.46

Additional Information

Uncleared checks and payments after 04/30/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2022	Journal	052147		-50.00
05/06/2022	Expense	604767197	ADP, LLC	-58.54
Total				-108.54

Uncleared deposits and other credits after 04/30/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2022	Deposit		COMMONWEALTH PA	2,672.06
Total				2,672.06

QUAKER VALLEY COG

1031103 Citizens Savings 2218, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	93,481.71
Checks and payments cleared (8).....	-5,868.96
Deposits and other credits cleared (3).....	14,548.25
Statement ending balance.....	<u>102,161.00</u>

Register balance as of 04/30/2022.....102,161.00

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2022	Transfer			-270.00
04/01/2022	Transfer			-53.27
04/01/2022	Transfer			-641.46
04/11/2022	Transfer			-324.58
04/19/2022	Transfer			-270.00
04/20/2022	Transfer			-340.84
04/20/2022	Transfer			-3,698.81
04/29/2022	Transfer			-270.00
Total				-5,868.96

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/07/2022	Deposit		Bell Acres Borough	1,081.19
04/20/2022	Deposit			13,465.48
04/29/2022	Deposit		Citizens Bank	1.58
Total				14,548.25

QUAKER VALLEY COG

1020101 Community Development 0710, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	49,597.40
Checks and payments cleared (2).....	-130,789.80
Deposits and other credits cleared (1).....	81,192.41
Statement ending balance.....	<u>0.01</u>

Register balance as of 04/30/2022.....0.01

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/05/2022	Journal	052140		-49,597.39
04/26/2022	Journal	052146		-81,192.41
Total				-130,789.80

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/20/2022	Deposit			81,192.41
Total				81,192.41

QUAKER VALLEY COG

4003536 Contract Deposit Account - 3536, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	19,997.00
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>19,997.00</u>
Register balance as of 04/30/2022.....	19,997.00

QUAKER VALLEY COUNCIL OF GOVERNMENTS

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Executive Director's Report – May 2022

Flagger Safety Training - On May 26th at 8:00 a.m. the QVCOG in partnership with Municipal Risk Management (MRM) will be conducting a Flagger Safety Course. The event will take place at the Avalon Borough Public Works Garage - 629 New Brighton Road, Pittsburgh, PA 15202. The training consists of a classroom PowerPoint presentation (approx. 2 hours) which will be facilitated by Mr. Tyler Lukart of MRM. Below are a few examples of what the training will consist of:

- Flagging Attire
- Duties/Responsibilities
- Situational Awareness
- Positioning
- Work Zone Components
- Equipment

Following the training, attendees will be issued a 20-point quiz that each participant must take. Upon completion and reception of a “passing” score, certification will last for 3 years. Communities which are members of MRM’s Workers Comp Trust can attend and receive certification free of charge. For those interested in attending, but that do not work for a MRM municipality, the cost is \$45 per participant. Please RSVP for this event via email by May 19th and indicate the number of attendees from your municipality (first and last name) as well as if you are an MRM Workers Comp Trust member community.

Second Glass Recycling Center Set to Open - The QVCOG will be adding an additional Glass Recycling site for our fifteen member communities. Beginning Saturday, May 28th users will be invited to use the additional site located in Avalon Borough (629 New Brighton Road, Pittsburgh, PA 15202). The Rules and Regulations remain the same as for the glass dumpster within Sewickley Borough’s Riverfront Park. For more information please visit qvcog.org.

Cyber Security Training – In an effort to provide a proactive solution for an increasingly important workplace environment, the QVCOG has purchased access for a Cyber-Security webinar that will be hosted by the Pennsylvania State Association of Boroughs which will take place on June 15, 2022 at 12:00 p.m. Attendees will learn how to spot fraudulent emails, links, or texts and how to recover from a ransomware attack as well as what insurance policies will and won't cover. All member communities are encouraged to take advantage of this free webinar. Those who are interested in attending the webinar are asked to request the login credentials via email (pconners@qvcog.org). A recording of the webinar will also be available upon request.

SHACOG Estimated Salt Purchase Requirement Survey - In an email dated May 2, 2022 the South Hills Area Council of Governments (SHACOG) sent out a survey for the 2022 Rock Salt Bid. This survey is to be completed online and is accessible through the Purchasing Alliance portal at www.shacog.com. Please note that the QVCOG is a member of the SHACOG Purchasing Alliance. All QVCOG member communities are included within this consortium. The deadline to complete the survey is June 1, 2022. Municipalities that do not complete the survey cannot participate within the new salt purchasing agreement.

WM Facility Tour - Due to weather and flooding, the Waste Management Material Recovery Facility (MRF) tour originally scheduled for May 4th has been rescheduled for June 1st at 11:00 a.m. The address for the Greenstar Recycling Facility is 4100 Grand Avenue, Pittsburgh, PA 15225.

Municipal Intern Program - The QVCOG is proud to announce that Ms. Anna Richard of W & J College will be serving as our Municipal Intern for the summer. Over the course of the 12-week program she will be conducting an analysis of the QVCOG’s programs and services as compared to our contemporary organizations in the region and abroad. During the project Anna will be conducting site visits to member communities and will be in attendance at our Managers and Secretaries and Board of Delegates meetings.

Police Chiefs Meeting – After a directive from the Board of Delegates at its April 20th meeting, the QVCOG will be facilitating a discussion with the region’s Police Chiefs to review the most recent Mutual Aid Agreement which was approved in 2009. The meeting will take place at the Kilbuck Township municipal building on May 19th at 10:00 a.m.

QUAKER VALLEY COUNCIL OF GOVERNMENTS

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Agenda Item 8-A: – Presentation – Robert Gerlach, Allegheny County Department of Emergency Services

In order to be compliant with Federal funding requirements in the event of a state of emergency declaration, each municipality within Allegheny County is responsible for appointing an Emergency Management Coordinator as well as the adoption of an Emergency Operations Plan. Mr. Robert Gerlach, Allegheny County Emergency Management Specialist and Training & Exercise Coordinator, will be providing a brief presentation on these requirements as well as the responsibilities involved for each respective municipality concerning the emergency preparedness process.

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Agenda Item 8-B: 2020 Act 101 Section 904 Recycling Award Distribution

Aleppo Township Approved Residential Tonnage for 2020: **57.256 tons**

Residential Award for 2020: **\$286.28** Bonus Award for 2020: **\$201.54** **Total Award: \$487.82**

Avalon Borough Approved Residential Tonnage for 2020: **95.664 tons** **Avalon Borough** Residential Award for 2020: **\$478.32** **Avalon Borough** Bonus Award for 2020: **\$336.74** **Total Award: \$815.06**

Bell Acres Borough Approved Residential Tonnage for 2020: **68 tons** **Bell Acres Borough** Residential Award for 2020: **\$340.00** **Bell Acres Borough** Bonus Award for 2020: **\$239.36** **Total Award: \$579.36**

Bellevue Borough Approved Residential Tonnage for 2020: **174.104 tons** **Bellevue Borough** Residential Award for 2020: **\$870.52** **Bellevue Borough** Bonus Award for 2020: **\$612.85** **Total Award: \$1,483.37**

Ben Avon Borough Approved Residential Tonnage for 2020: **60.312 tons** **Ben Avon Borough** Residential Award for 2020: **\$301.56** **Ben Avon Borough** Bonus Award for 2020: **\$212.30** **Total Award: \$513.86**

Emsworth Borough Approved Residential Tonnage for 2020: **52.968 tons** **Emsworth Borough** Residential Award for 2020: **\$264.84** **Emsworth Borough** Bonus Award for 2020: **\$186.45** **Total Award: \$451.29**

Glen Osborne Borough Approved Residential Tonnage for 2020: **40.992 tons** **Glen Osborne Borough** Residential Award for 2020: **\$204.96** **Glen Osborne Borough** Bonus Award for 2020: **\$144.29** **Total Award: \$349.25**

Glenfield Borough Approved Residential Tonnage for 2020: **8.176 tons** **Glenfield Borough** Residential Award for 2020: **\$40.88** **Glenfield Borough** Bonus Award for 2020: **\$28.78** **Total Award: \$69.66**

Haysville Borough Approved Residential Tonnage for 2020: **8.704 tons** **Haysville Borough** Residential Award for 2020: **\$43.52** **Haysville Borough** Bonus Award for 2020: **\$30.64** **Total Award: \$74.16**

Kilbuck Township Approved Residential Tonnage for 2020: **29.696 tons** **Kilbuck Township** Residential Award for 2020: **\$148.48** **Kilbuck Township** Bonus Award for 2020: **\$104.53** - **Total Award \$253.01**

Leet Township Approved Residential Tonnage for 2020: **88.32 tons** **Leet Township** Residential Award for 2020: **\$441.60** **Leet Township** Bonus Award for 2020: **\$310.89** **Total Award: \$752.49**

Leetsdale Borough Approved Residential Tonnage for 2020: **29.888 tons** **Leetsdale Borough** Residential Award for 2020: **\$149.44** **Leetsdale Borough** Bonus Award for 2020: **\$105.21** **Total Award: \$254.65**

Sewickley Borough Approved Residential Tonnage for 2020: **105.176 tons** **Sewickley Borough** Residential Award for 2020: **\$525.88** **Sewickley Borough** Bonus Award for 2020: **\$370.22** **Total Award: \$896.10**

Sewickley Heights Borough Approved Residential Tonnage for 2020: **15.2 tons** **Sewickley Heights Borough** Residential Award for 2020: **\$76.00** **Sewickley Heights Borough** Bonus Award for 2020: **\$53.50** **Total Award: \$129.50**

Total Grant Award - \$23,691.55

Total Distribution to Member Communities - \$6,961.10

Total Allocation to Joint Recycling Fund - \$16,730.45

QUAKER VALLEY COUNCIL OF GOVERNMENTS

343 Eicher Road, Pittsburgh, PA 15237

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Agenda Item 8-C: – Establishment of Second Glass Recycling Site - Avalon Borough

In order to ensure that all residents within QVCOG member communities have easy access to recycle glass, the QVCOG asked for nominations for a second glass recycling site to accompany the first location in Sewickley Riverfront Park. In a correspondence dated February 22, 2022 Avalon Borough submitted a correspondence nominating a space within their community at 637 New Brighton Road, Avalon, PA 15202 (across from the Public Works and Fire Department building). Please note, this site served as a “pop up” glass recycling site from October 30th to November 4th last year. The site collected 1.09 tons of glass (2,180 lbs.) during that period.

According to the correspondence provided by Avalon Borough, “The area is well lit and monitored by cameras mounted on the building. This is a high traffic area for residents and neighbors entering Avalon and utilizing Avalon Community Park Avalon Public Works employees are available Monday – Friday. The fire and police departments have a daily presence as well.”

While other communities have suggested interest in hosting a site, nothing was ever received as far as a site recommendation, maintenance plan, etc.

Avalon Borough has requested that the site be established in advance of Memorial Day in order to ensure the most viability amongst its residents and patrons of its Community Park. A delivery date of Friday, May 27th from Michael Brothers Hauling is being proposed with an official “launch” date of Saturday, May 28th.

Attachments:

Avalon Borough Correspondence dated 2-22-22



BOROUGH OF AVALON

640 California Avenue

Avalon, PA 15202

Phone: 412-761-5820

Fax: 412-761-5953

info@boroughofavalon.org

February 22, 2022

Mr. Patrick Conners
Executive Director
Quaker Valley Council of Governments
343 Eicher Road
Pittsburgh, PA 15237

Re: Future Glass Recycling Location

Dear Patrick,

I am writing to you today to formally request the Quaker Valley Council of Governments to consider Avalon Borough as a future glass recycling location.

The recycling bin would be placed in the gravel area (near the salt bin) at 637 New Brighton Road, conveniently located across the street from our Public Works & Fire Department building at 629 New Brighton Road. The area is well lit and monitored by cameras mounted on the building. This is a high traffic area for residents and neighbors entering Avalon and utilizing Avalon Community Park. Avalon public works employees are available Monday through Friday. The fire and police departments have a daily presence as well, serving Avalon and our neighbors from this location.

This location provides convenient and easy access for several neighboring communities to drop off recyclables. Spring and summer activities will be starting soon. The newly completed handicap ramp and paved track encourages people to visit throughout the year to run, walk, and ride their bikes. Baseball season will begin in April and the pool, located across the street at 708 New Brighton Road, will be opening Memorial Day weekend for the summer fun. The Borough will be holding one of the bi-annual Dumpster Days on April 23rd at the same location. This area is well known and could result in a high-volume location for glass recycling in the QVCOG.

We hope to be considered for a glass recycling location and look forward to hearing from you.

Sincerely,

Lorraine Makatura
Borough Manager

CC: Shawn McWilliams, Avalon Borough Council President
Roberta Edwards, Avalon Borough QVCOG Delegate

QUAKER VALLEY COUNCIL OF GOVERNMENTS

343 Eicher Road, Pittsburgh, PA 15237

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Agenda Item 8-D: Approval of Financial Contributions and Resolution for Joint Glass Recycling Program

In order to ensure the long-term sustainability of the glass recycling program, a cost sharing model is being proposed (see attached). Based on previous glass recycling events in the QVCOG, and the current usage at the Sewickley Borough Riverfront Park location, it is estimated that once established the two sites will generate approximately 26 combined “pulls” each calendar year. Each pull from Michael Brothers Hauling is \$270.00. Please note, there is no contract commitment required from the hauler. In order to allow participating municipalities to accurately budget for this program in 2022 it is being proposed that any additional pulls (14 estimated for July - December) or cost increases (i.e. fuel upcharge) will be paid for by the QVCOG out of its joint recycling fund. The program will be evaluated annually to ensure that the cost structure is fair and equitable for all parties.

Sewickley Riverfront Park Usage: Launch date of March 11, 2022

3-21-2022 – 3.22 tons

4-11-2022 – 4.11 tons

4-28-2022 – 2.45 tons

Attachments: Cost Sharing Spreadsheet & Resolution

Municipality	2020 Census Data	Percentage of COG	Cost Per Month (1 pull/2weeks)
Aleppo	1,825	5.75%	\$40.00
Avalon	4,762	15.00%	\$60.00
Bell Acres	1,505	4.75%	\$40.00
Bellevue	8,311	26.20%	\$60.00
Ben Avon	1,918	6.00%	\$40.00
Edgeworth	1,669	5.25%	\$40.00
Emsworth	2,525	8.00%	\$60.00
Glen Osborne	590	2.00%	\$25.00
Glenfield	212	0.70%	\$15.00
Haysville	81	0.30%	\$15.00
Kilbuck	773	2.50%	\$25.00
Leet	1,624	5.20%	\$40.00
Leetsdale	1,162	4.00%	\$40.00
Sewickley	3,907	12.50%	\$60.00
Sewickley Heights	857	3.00%	\$25.00
Totals	31,721		\$585.00

Calculation	Number of Munis	Cost	Annual Cost (est.)
>2000	4	\$60.00/month	\$720.00
1,001 - 2,000	6	\$40.00/month	\$480.00
500-1,000	3	\$25.00/month	\$300.00
<500	2	\$15.00/month	\$180.00

Municipality Name
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION No.

**A RESOLUTION OF THE (ENTER NAME OF MUNICIPALITY) ENTERING INTO A JOINT
GLASS RECYCLING PROGRAM WITH THE QUAKER VALLEY COUNCIL OF
GOVERNMENTS beginning July 1, 2022.**

WHEREAS glass was removed from many single stream recycling contracts;

WHEREAS in order to resolve this service gap, the Quaker Valley Council of Governments (QVCOG) has formed a Glass Recycling Program where residents within member communities can drop off permissible glass products free of charge at select locations throughout the QVCOG region;

WHEREAS the QVCOG will be responsible for the Program's administration and management;

WHEREAS (Municipality Name) is a member of the QVCOG for the purpose of improving efficiency and effectiveness of local government;

WHEREAS the provisions of this resolution will renew annually unless either (municipality name) or the QVCOG expresses its determination to alter or terminate by September 1st of the year preceding termination;

NOW THEREFORE be it resolved by the Council/Board of (Municipality Name) desires to participate in the Quaker Valley Council of Governments' (QVCOG) Joint Glass Recycling Program, at the appropriate contribution level below:

Monthly charges for communities with a population less than 500 residents shall be \$15/month

Monthly charges for communities with a population of between 501 and 999 residents shall be \$25/month

Monthly charges for communities with a population of between 1,001 and 1,999 residents shall be \$40/month

Monthly charges for communities with a population greater than 2,000 residents shall be \$60/month

* The municipality's residential count shall be based off of the 2020 Census;

* The price per month calculation is based off of 2 glass recycling locations with an average of 1 combined pull every 2 weeks (26 annually) at the total cost of \$270.00 per pull;

* In order to allow participating municipalities to accurately budget for this program, any additional pulls or cost increases (i.e. fuel upcharge) will be paid for by the QVCOG out of its joint recycling fund; and

* The program will be evaluated annually to ensure that the cost structure is fair and equitable for all parties.

DATE EXECUTED: _____

Manager/Secretary Signature

President Signature

QUAKER VALLEY COUNCIL OF GOVERNMENTS

343 Eicher Road, Pittsburgh, PA 15237

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Agenda Item 8-E: – Advertisement of June 15, 2022 Board of Delegates Meeting - Virtual Participation

With many taking family vacations, etc. during the month of June it is requested that the June 15, 2022 Board of Delegates meeting that was slated to take place at the Aleppo Township Building be shifted to an entirely virtual platform (Zoom). Attached is the proposed advertisement which will be placed in the QVCOG's paper of record, the Citizen newspaper in advance of June's scheduled meeting.

Attachments:

Legal Advertisement

Quaker Valley Council of Governments

Notice is further given that the Board of Delegates of the Quaker Valley Council of Governments (QVCOG) shall, for the purpose of conducting any and all business that comes before the Board, meet virtually on the Zoom platform at 7:00 p.m. on June 15, 2022.

All other scheduled meetings for 2022 will remain as originally advertised. Further information including the June 15th meeting link and recording at the conclusion of the aforementioned meeting can be found by visiting qvcog.org.

Patrick Conners, Executive Director
Quaker Valley Council of Governments

QUAKER VALLEY COUNCIL OF GOVERNMENTS

343 Eicher Road, Pittsburgh, PA 15237

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Agenda Item 9-A: – Waste & Recycling Contract Deposit Fund Strategic Discussion

Multiple waste and recycling service issues have been brought to the QVCOG's attention by a number of our member communities. As a reminder, included within the 2022-26 Waste and Recycling Agreement, the selected hauler (WM) is obligated to participate in the Contract Deposit Fund. This fund is intended to hold the service provider to the specifications outlined within the Agreement as well as to a high level of customer service. In order for this mechanism to work effectively, communication is essential. Any service issues should be reported to your designated WM dispatcher(s) with the QVCOG being cc'd. This will ensure a paper trail and allow the QVCOG to levy a fine on the service provider when the Agreement is not being followed. All fines are sent to the impacted municipality.

The points of contact for **Aleppo Township, Avalon Borough, Edgeworth Borough, Glen Osborne Borough, Glenfield Borough, Leet Township, & Sewickley Borough** are as follows:

- Deanna Jenkins – Dkjenkin@wm.com
- Matt Lind – Mlind1@wm.com

The points of contact for **Bellevue Borough, Ben Avon Borough, Emsworth Borough, & Kilbuck Township** are as follows:

- Tim Quiggle - tquiggle@wm.com
- Mike Russo - MRusso2@wm.com

When/if your community is facing a recurring service issue(s) please contact the QVCOG. A discussion can be facilitated between WM, the impacted community, and the QVCOG.

Attachments:

Waste & Recycling Policy (approved 11-17-2021)

Table of Acts or Omissions and Liquidated Damages

Sample Memo to Residents



Waste & Recycling Communication Policy (2022-2026 Agreement)

Approved 11-17-2021

The new 5-Year Waste & Recycling Contract (2022-2026) includes a “Contract Deposit Fund” totaling \$20,000 which shall be annually replenished as needed by the Selected Refuse Hauler (i.e. Waste Management). It shall be the responsibility of the QVCOG and Participating Municipalities to create a policy that outlines a clear communication chain that ensures a high level of refuse service for each customer as well as holds the Selected Hauler accountable per the outlined Agreement Specifications which have been approved by each Participating Municipality.

1. All liquid damages, fines, and omissions outlined within Section 1500 of aforementioned Agreement shall be adopted into this policy.
2. If a customer/resident issues a complaint to a Participating Municipality, it shall be the responsibility of the Participating Municipality to report the issue to the Selected Hauler;
3. It shall not be the responsibility of the QVCOG to report complaints/service issues to the Selected Hauler;
4. Each service issue shall be brought to the Selected Hauler’s attention through email. The QVCOG shall annually provide Participating Municipalities with up-to-date contact information. After the matter has been brought to the attention of the Selected Hauler, Participating Municipalities will submit documentation through email to the QVCOG. If the service issue is not remedied within the stated amount of time as prescribed within the Agreement, the Participating Municipality may request liquidated damages as outlined within the Agreement;
5. Using the Contract Deposit Fund, the QVCOG shall issues payments one every-other-month (6 times per annually) directly to the Participating Municipalities;
6. The QVCOG shall be reimbursed for fees & charges associated with liquid damage payments through the Contract Deposit Fund; and
7. Should the Participating Municipalities neglect or opt not to enforce a penalty for any given offense on any given date or time, it shall not remove the ability of the Participating Municipalities to enforce such penalty retroactively or in the future.

Section 1500 Acts or Omissions and Liquidated Damages

1. This Section is independent of Section 9.
2. This Section shows in a table the acts or omissions, within the control of the Contractor, the applicable section of the Contract, and the amount of liquidated damages associated with the section.
 - a. In the left-hand column are acts or omissions, that are considered a breach of this Contract;
 - b. The amounts in the right-hand column are set as Liquidated Damages.
3. Liquidated Damages may be deducted from the invoice payment due the contractor (OPTION A) or from a Deposit Fund
4. The QVCOG Participating Municipalities shall provide Contractor with written notice of all liquidated damages assessed on at least a monthly basis.
5. Should the QVCOG Participating Municipalities neglect or opt not to enforce a penalty for any given offense on any given date or time, it shall not remove the ability of the QVCOG Participating Municipalities to enforce such penalty retroactively or in the future.

Table of Acts or Omissions and Liquidated Damages

Section	Description	Liquidated Damages
31	Commencement of collection prior to 6:00 a.m. except as expressly permitted herein or collecting after 7:00 pm	\$100 per incident (each truck on each route is a separate incident)
32	Failure to submit collection schedule and service levels to QVCOG Participating Municipalities	\$50 per day
50	Falsely and excessively rejecting source separated recyclables for being grossly contaminated	\$1,000 per incident
51	Recyclables may not be mixed together with Municipal Waste in the same compartment of vehicle's body.	\$5000 per incident and may be cause for termination.
400	Failure to collect spillage	\$250.00 per incident or cost of remediation whichever is higher
502	Failure of foreman to return calls from the QVCOG Participating Municipalities Manager's Office within one hour	\$25 each incident
503	Failure to resume service after ice and snow conditions as required	\$250 per route per day
504	Failure to resume service as required for non-weather related incidents.	\$250 per route per day
505	Failure to collect missed Garbage, or Recyclables within one business day after a makeup request is given to the Contractor.	\$5 per reported miss and/or the cost to the QVCOG Participating Municipalities of collecting the misses
505	Failure to collect Friday's reported misses on Saturday	\$15 per reported miss and/or the cost to the QVCOG Participating Municipalities of collecting the misses
1300	Failure to submit complete and accurate monthly reports as required	\$50 per day per report

From Municipality to residents:

If you experience a service issue concerning your garbage or recycling collection, please notify our administrative offices. Waste Management can be held accountable through the newly instated Contract Deposit Fund (administered by the Quaker Valley Council of Governments) which has been established to financially penalize the hauler when service issues are brought to their attention and are not remedied in a timely manner. If you contact Waste Management directly through various 1-800 numbers, we are not typically made aware of the service issue. Communication is essential. If service issues are not brought to our attention, we cannot hold them accountable.

If by phone dial –

If by email –

QUAKER VALLEY COUNCIL OF GOVERNMENTS

343 Eicher Road, Pittsburgh, PA 15237

412-766-7458 | www.qvcog.org



Agenda Item 11: CDBG Status Report – May 2022

CD Year 46 Projects

- **CD 44-2.2.3** – Bellevue Borough Lincoln Avenue Streetscape Phase VII – Due to the time elapsed from the original project award, Allegheny County Economic Development is re-arranging the documentation associated with the project to ensure adequate funding. Once given the greenlight, the QVCOG will be working with CEC to construct the bid packet and facilitate bids through the PennBid platform in the coming weeks.
- **CD46-3.11.9** - Bellevue Borough - 529 Tingley Ave Demolition & **CD46-3.11.10** - Bellevue Borough – 255 Dakota Ave Demolition (Blight Remediation). On April 20, 2022 Allegheny County Economic Development issued the notice to proceed for both projects. The QVCOG is awaiting an update from both the Borough engineer and project(s) contractor, Wreckcrew Demolition concerning a start date for the demolitions.
- **CD 46-7.4a** – Leet Township - Eckert, Willow & Neely ADA Sidewalk Project
The project is 100% complete. On March 30th payment request No. 4 in the amount of \$13,987.00 was submitted to ACED. The final payment request is still pending with ACED.

CD Year 47 Projects

- **CD47-7.4c** – Leetsdale Borough - Kohlmeyer Park ADA Parking Project
Per an email from Leetsdale Borough Engineer Dan Slagle dated May 3rd the project has been completed. It is expected that at its May 12th meeting, Leetsdale Borough Council will approve the first and final payroll request for the project. Once received, the QVCOG will submit the cost reimbursement to ACED in the amount of \$27,150.00.
- **CD 47-7.4b** – Leet Township Eckert, Willow, & Neely Street ADA Sidewalk Project
On February 14th Leet Township formally awarded the bid to Independent Enterprises in the amount of \$65,050.00. The QVCOG received the notice to proceed from ACED on 3/29/2022. The contractor executed the project agreement with the QVCOG on 3/29/2022. The QVCOG will be working with the Township's newly appointed engineering firm, Lennon, Smith, Souleret Engineering, Inc. throughout the project.
- **CD 47-7.4a** - Bellevue Borough - Bayne Park Retaining Wall
The QVCOG received and opened bids via PennBid on March 24, 2022 at 10:00 a.m. with Quigley Development, Inc. submitting the apparent low bid in the amount of \$145,946.95. The lowest bid exceeded the Borough Engineer's estimate by \$70,000. The Borough Engineer worked with Quigley Development, Inc. in an effort to reduce the scale of the project to ensure that it fit within the Borough's budget. At its April 26th meeting Bellevue Borough's Council awarded the project to Quigley Development, Inc. at a reduced scope.
- **CD 47-3.11.6** – Bellevue Dakota Ave. Blight Remediation Project
At its April 26th meeting Bellevue Borough's Council awarded the project to Wreckcrew Demolition, LLC in the amount of \$69,000.00. The Project is expected to commence in the coming weeks.