

_____, 2023

Daniel S. Cohen
Cohen Law Group
413 South Main Street
Pittsburgh, PA 15215

RE: Quaker Valley Council of Governments: Engagement of the Cohen Law Group to Perform Cable Franchise Renewal Services

Dear Mr. Cohen:

This is to inform you that _____ has decided to engage the services of the Cohen Law Group (CLG) to assist in a franchise fee audit and cable franchise renewal negotiations with Comcast. This engagement is made pursuant to the Proposal to Perform Cable Franchise Renewal Services (“Proposal”) submitted to the Quaker Valley COG on December 6, 2023. The Proposal includes the scope of services for this project as well as the cost of services on a flat fee basis. We understand that CLG will bill one-third of the fee by invoice upon engagement, one-third at the middle of the project, and one-third upon distribution of the final franchise fee report and the final franchise agreement package to our municipality.

While our municipality is engaging the Cohen Law Group individually and, upon conclusion of the project, we will obtain our own individual franchise fee report and franchise agreement with Comcast, we understand that the negotiation with Comcast will be in conjunction with other participating municipalities in the Quaker Valley COG. This joint effort will increase our municipality’s negotiating leverage and reduce its attorneys’ fees. As described in the Proposal, our fee will be discounted based on the number of municipalities that participate. We look forward to working with your firm on this project and obtaining all of the financial and other benefits to which our municipality is entitled.

Sincerely yours,

Name: _____

Title: _____

Date: _____