

Quaker Valley Council of Governments Board of Delegates Regular Meeting

Bell Acres Borough – Big Sewickley Creek Volunteer Fire Dept. 1850 Big Sewickley Creek Road Sewickley, PA 15143

> Wednesday, May 17, 2023 7:00 p.m.

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comment/Guests
- 5. Approval of April 19, 2023 Meeting Minutes
- 6. Approval of April Financial Reports, Unpaid Bills List, and Payroll Summary
- 7. President's Report
- 8. Route 65 Update
- 9. CDBG Status Report
- 10. Executive Director's Report
- 11. New Business
 - A. Discussion Bell Acres Borough Environmental Advisory Council
 - B. Selection of PurpleAir Monitor Host Sites
 - C. Resolution Keystone Communities Grant Regional Traffic Cameras
- 12. Old Business
 - A. Railroad Safety Update
- 13. Other Concerns by Delegates
- 14. Adjournment

QUAKER VALLEY COUNCIL OF GOVERNMENTS MONTHLY BOARD OF DELEGATES MEETING

April 19, 2023

The meeting took place at the Bellevue Borough Building (537 Bayne Avenue, Pittsburgh, PA 15202) and was also broadcast and recorded via Zoom and made available on the QVCOG website at the conclusion of the proceedings.

President Carrier called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken.

The following members were in attendance:

| Aleppo: | Glen Osborne: Barbara Carrier |
|-----------------------------|---|
| Avalon: Roberta Edwards | Glenfield: Paul Carmody (attending as a |
| guest) | |
| Bell Acres: | Haysville: Amanda Muzichuck* |
| Bellevue: Dan McKelvey | Kilbuck: Jean-Sebastien Valois |
| Ben Avon: Tavia Washington* | Leet: Marty McDaniel* |
| Edgeworth: John Schwend* | Leetsdale: |
| Emsworth: | Sewickley: Julie Barnes |
| Sewickley Heights: | |

*Attended the meeting via Zoom.

Public Comment: None.

Approval of March 15, 2023 Meeting Minutes:

Mr. Valois moved to approve the March 15, 2023 meeting minutes as presented. Ms. Edwards seconded the motion. The motion carried on a unanimous voice vote.

Approval of March Financial Reports, Payroll, and Unpaid Bills:

<u>Subsequently, Mr. Valois moved to approve the March financial reports, unpaid bills, and employee payrolls as presented. Ms. Edwards seconded the motion. The motion carried on a unanimous voice vote.</u>

President's Report:

President Carrier outlined her concerns regarding railroad safety. She cited her desire to have the region's Emergency Management Coordinators (EMCs) meet in person to familiarize themselves with one another. She continued by highlighting a railroad safety training opportunity that will be taking place in October. She concluded by noting the challenges of organizing residential contact information for a municipality. Mr. Valois noted that it is essential to communicate with Allegheny County during an emergency

event. Executive Director Conners noted he would be highlighting the aforementioned training later in the meeting.

Route 65 Report:

Executive Director Conners reported that following the QVCOG's Board of Delegates approval of a technical assistance agreement with Michael Baker International (approved at its March 15th meeting), on March 28, 2023 he met with the following representatives of Michael Baker International for a kickoff call: Peter Quintanilla, Jessica Belowich, and Kathryn Schlesinger.

He stated that the Michael Baker team assigned Ms. Schlensinger as the project's manager. He highlighted that the following initiatives related to Route 65 were identified for the summarization: safety, resiliency, and infrastructure.

He noted that the final product will be a 2-3 page "sales pitch" for each member community to consider. He stated that minor illustrations will accompany the document. He continued by reporting that the document's format will include a brief introduction to the project including a summarization of the Strategic Design Guide (Presented January 2022). He noted that MBI was the engineering firm who completed the aforementioned Design Guide. He then stated that the introduction will seek to outline past public participation and highlight stakeholders who contributed to the initial study. Next, the three aforementioned initiatives will be defined and extrapolated. Lastly, the conclusion will outline various short-term & long-term goals viewed from the perspective of the QVCOG regarding Route 65.

He reported that the agreed upon timeline for the project will not exceed 90 days with a final product being made available by June 30, 2023. He cited that the cost of the partnership shall not exceed \$2,500.00. He summarized that the purpose of the final document will not be to request funding from member communities, but rather a shared commitment to the continued evaluation of Route 65.

CDBG Status Report:

Executive Director Conners provided brief updates concerning all active CDBG projects.

Executive Director's Report:

<u>Air Quality Workshop</u> – Executive Director Conners reported that earlier that day (April 19th) the Group Against Smog and Pollution (GASP) conducted a free virtual workshop intended for local governments to discuss how municipalities can impact air quality at the local level. He noted that the seminar included a quick refresher on all things air quality, as well as discussions regarding available grants, model ordinances, partnerships, and other resources available to interested local governments. He concluded by reporting that the QVCOG was awarded a Purple Air Monitor which would be networked with similar monitoring devices within Allegheny County. He cited that he would bring the device to the May meeting in an effort to select a host community. He encouraged interested host communities to email him in advance of the May meeting.

<u>Railroad Safety & Emergency Response Training</u> – Executive Director Conners reported that Norfolk Southern will be coming to the Pittsburgh region to provide free

hands-on training with their "Safety Train". He highlighted that the event is intended for fire departments, law enforcement, emergency medical services, hazmat response teams, and emergency management personnel. He stated that the following topics will be addressed at the training: Safety Around the Railroad; Understanding Rail Shipping Documents; Tank Car Identification; Tank Car Valves & Fittings; Locomotive Emergencies; Responding to Railroad Emergencies; and the AskRail Mobile App. He noted that the event will take place at the Norfolk Southern Pitcairn, Yard (701 Wall Ave, Wall, PA 15148) and will be offered in 4 hour sessions between October 10 - 12, 2023 with various time slots available. He encouraged interested parties to register by contacting Mr. Scott Deutsch via email at <u>Scott.Deutsch@nscorp.com</u> or by phone at 412-439-2880.

<u>SPC EV Event</u> – Executive Director Conners reported that the Southwestern Pennsylvania Commission (SPC) is hosting an Electric Fleet Exposition on May 24, 2023 at the UPMC Events Center (6001 University Blvd, Moon Twp, PA 15108). He noted that the free event will be a great opportunity for municipal officials to see the latest electric vehicle (EV) models available for their local government fleets, hear about funding opportunities and best practices for transitioning to an electric fleet, and engage with experienced vendors concerning fleet charging. He cited that registration is required because space is limited. He encouraged interested participants to register early by sending an email to <u>electricvehicles@duqlight.com.</u>

New Business:

Route 65 Traffic Enforcement Request

Executive Director Conners reported that in recent months the QVCOG Police Chiefs Committee has expressed interest in seeking funds to increase traffic enforcement along portions of Route 65. He noted the history in the region by summarizing the following, "In the early 1990's a task force was created with the combined effort of Quaker Valley police departments, the Pittsburgh Police Department, the Allegheny County Police Department and Pennsylvania State Police. The goal of the task force was an enforcement effort focused on all moving violations to increase traffic safety."

He cited that funding to enhance traffic enforcement is available through PennDOT's Municipal Police Traffic Services Enforcement Program. He highlighted that the program allows for the coordination of local police participation in impaired driving, occupant protection, aggressive driving, and pedestrian safety enforcement countermeasures, including officer overtime, necessary equipment purchases, and associated training. He stated that funding for Police Traffic Services Grants is based on crash numbers and allocated across the Commonwealth of PA. He reported that for the QVCOG region, funding through the program is awarded/allocated through the West Hills Traffic Enforcement Task Force. He cited that the West Hills Traffic Enforcement Task Force is managed by Lieutenant Shener Ulke of the Moon Township Police Department. He reported that over a phone conversation with Lt. Ulke, he was encouraged to submit a letter of interest requesting additional funds through the Municipal Police Traffic Services Enforcement Program. He noted that the correspondence would be relayed to PennDOT's Program Services Unit in an effort to increase regional funding. He concluded by reporting that Lt. Ulke is set to meet with the Police Chiefs Committee in the coming months to discuss future traffic enforcement opportunities in the QVCOG region.

Ms. Muzichuck moved to authorize a correspondence requesting additional regional grant funding through PennDOT's Police Traffic Services Enforcement Program. Ms. Edwards seconded the motion. The motion carried on a unanimous voice vote.

Old Business:

Railroad Safety Letter

Executive Director Conners reported that at its March 15th meeting the QVCOG Board of Delegates unanimously voted to direct that a letter outlining the concerns of residents in member communities on the topic of railroad safety be sent to regional elected officials (both state and federal). He presented a draft of the aforementioned letter. He highlighted that once finalized, it will be sent to the offices of each of the following officials (Rep. Valerie Gaydos – PA 44, Rep. Arvind Venkat – PA 30, Rep. Emily Kinkead – PA 20, Sen. Wayne Fontana – PA 42, Sen. Devlin Robinson – PA 37, Congressman Chris Deluzio – PA 17, Senator Bob Casey, & Senator John Fetterman). Executive Director Conners proceeded to read aloud the draft. Mr. McKelvey noted that Rep. Kinkead's office had moved.

After a brief discussion regarding the content within the presented letter, Mr. Valois motioned to include specific examples of difficulties that QVCOG member communities have faced regarding the railroad industry. Mr. McKelvey seconded the motion. The motion passed on a unanimous voice vote.

Other Concerns of the Delegates:

Bellevue Borough: Mr. McKelvey reported that the Borough of Bellevue recently voted to decertify the Columbia Hose Hook & Ladder Company (which served as Bellevue Borough's Volunteer Fire Department). He cited that the City of Pittsburgh would be partnering with the career/paid firefighters in Bellevue to provide fire protection services to the Borough.

Kilbuck Township: Mr. Valois reported that the Township is seeking reform to its existing police pension account.

Leet Township: Mr. McDaniel cited Act 172 which was enacted to help retain & recruit volunteer firefighters through reductions in property taxes, among other measures.

Adjournment: Ms. Barnes moved to adjourn. The motion was seconded by Mr. Valois. The motion was carried by unanimous voice vote and the meeting was adjourned at 7:48 p.m.

The next meeting will be hosted by Bell Acres Borough and is scheduled for May 17, 2023 at 7:00 p.m. and will take place at the Big Sewickley Creek Volunteer Fire Hall (1850 Big Sewickley Creek Road, Sewickley, PA 15143). The meeting will be simultaneously broadcast on the Zoom platform, open to the public, and recorded. Please visit qvcog.org for further information.

Respectfully Submitted,

Patrick M. Conners Executive Director

Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2023

| | | Т | OTAL | |
|--|-------------|--------------|----------------|-------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Revenue | | | | |
| 4001101 Membership Dues | 53,240.00 | 53,240.00 | 0.00 | 100.00 % |
| 4002101 Project Management | 26,303.22 | 35,000.00 | -8,696.78 | 75.15 % |
| 4003101 Interest Income | 94.46 | 25.00 | 69.46 | 377.84 % |
| 4005100 CDBG | -16,950.00 | | -16,950.00 | |
| 4005101 Grant Revenues | | 2,500.00 | -2,500.00 | |
| 4005102 General Funds CDBG | 7,500.00 | 7,500.00 | 0.00 | 100.00 % |
| 4006101 Annual Dinner | | 6,000.00 | -6,000.00 | |
| 4006106 Recycling Income | 2,670.00 | 20,000.00 | -17,330.00 | 13.35 % |
| 4006107 Utilization Fee | | 12,000.00 | -12,000.00 | |
| 4006108 Service Fees- Revenue | | 7,500.00 | -7,500.00 | |
| 4007101 Regional Asset Tax | | 25,000.00 | -25,000.00 | |
| 4008101 Commission/Dividends | | 100.00 | -100.00 | |
| 4009998 Garbage Contract Franchise Fee. | 2,429.00 | 10,416.00 | -7,987.00 | 23.32 % |
| 4010101 Miscellaneous Income | | 100.00 | -100.00 | |
| 4012102 Advertising Reimbursement | | 400.00 | -400.00 | |
| Total Revenue | \$75,286.68 | \$179,781.00 | \$ -104,494.32 | 41.88 % |
| GROSS PROFIT | \$75,286.68 | \$179,781.00 | \$ -104,494.32 | 41.88 % |
| Expenditures | | | | |
| 4001103 Police Chiefs Committee | | 2,500.00 | -2,500.00 | |
| 6001000 Advertising | | _,000.00 | _, | |
| 6001102 Advertising - General | 97.65 | 250.00 | -152.35 | 39.06 % |
| 6006101 Advertising - CD | 01.00 | 400.00 | -400.00 | |
| Total 6001000 Advertising | 97.65 | 650.00 | -552.35 | 15.02 % |
| 6001101 Administration Payroll | | | | |
| 6001099 Executive Director Salary | 26,666.72 | 80,000.00 | -53,333.28 | 33.33 % |
| 6001110 Contractor Zoning Enforcement | 781.25 | 6,000.00 | -5,218.75 | 13.02 % |
| 6002102 Payroll Taxes | 2,082.00 | 6,000.00 | -3,918.00 | 34.70 % |
| 6002104 Unemployment Compensation Tax | 500.00 | 800.00 | -300.00 | 62.50 % |
| 6003103 Workmen's Comp. Insurance | 500.00 | 250.00 | -250.00 | 02.00 / |
| Total 6001101 Administration Payroll | 30,029.97 | 93,050.00 | -63,020.03 | 32.27 % |
| 6001112 Intern Wages | 00,020107 | 6,000.00 | -6,000.00 | |
| 6001203 CD Grant Distribution | -16,950.00 | 0,000.00 | -16,950.00 | |
| 6004101 Travel Expense | 152.50 | 400.00 | -247.50 | 38.13 % |
| 6008101 Office Supplies & Maintenance | 117.84 | 2,000.00 | -1,882.16 | 5.89 % |
| 6008102 Dues, Memberships, Subscriptions | | | | |
| | 180.00 | 2,000.00 | -1,820.00 | 9.00 % |
| 6008104 Recycling 6010100 Bank Fees | 1,770.00 | 15,000.00 | -13,230.00 | 11.80 % |
| | -23.43 | 400.00 | -423.43 | -5.86 % |
| 6010101 Legal and Accounting | 000.00 | 6,250.00 | -6,250.00 | 07.00.0 |
| 6012101 Telephone Expense | 326.38 | 1,200.00 | -873.62 | 27.20 % |
| 6013101 Annual Dinner Expense | | 5,500.00 | -5,500.00 | |
| 6014101 Insurance Expense | 629.42 | 2,000.00 | -1,370.58 | 31.47 % |

| | | Т | OTAL | |
|---|-------------|--------------|----------------|-------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 6016101 Office Rent Expense | 800.00 | 2,400.00 | -1,600.00 | 33.33 % |
| 6016103 Data Processing | 4,437.67 | 13,000.00 | -8,562.33 | 34.14 % |
| 6017101 Conference & Meetings | 966.69 | 731.00 | 235.69 | 132.24 % |
| 6019101 SHACOG Joint Purchasing | | 1,200.00 | -1,200.00 | |
| 6019103 Transfer to Capital Fund | | 15,500.00 | -15,500.00 | |
| 6019104 Transfer to Shared Recycling Fund | | 10,000.00 | -10,000.00 | |
| Total Expenditures | \$22,534.69 | \$179,781.00 | \$ -157,246.31 | 12.53 % |
| NET OPERATING REVENUE | \$52,751.99 | \$0.00 | \$52,751.99 | 0.00% |
| NET REVENUE | \$52,751.99 | \$0.00 | \$52,751.99 | 0.00% |

Statement of Activity

April 2023

| | 01 GENERAL | 05 CDBG | TOTAL |
|---|--------------|---------------|---------------|
| Revenue | | | |
| 4001101 Membership Dues | 2,662.00 | | \$2,662.00 |
| 4003101 Interest Income | 23.46 | | \$23.46 |
| 4005100 CDBG | | -16,950.00 | \$ -16,950.00 |
| 4006106 Recycling Income | 2,520.00 | | \$2,520.00 |
| Total Revenue | \$5,205.46 | \$ -16,950.00 | \$ -11,744.54 |
| GROSS PROFIT | \$5,205.46 | \$ -16,950.00 | \$ -11,744.54 |
| Expenditures | | | |
| 6001101 Administration Payroll | | | \$0.00 |
| 6001099 Executive Director Salary | 6,666.68 | | \$6,666.68 |
| 6002102 Payroll Taxes | 510.00 | | \$510.00 |
| 6002104 Unemployment Compensation Tax | 500.00 | | \$500.00 |
| Total 6001101 Administration Payroll | 7,676.68 | | \$7,676.68 |
| 6001203 CD Grant Distribution | | -16,950.00 | \$ -16,950.00 |
| 6008104 Recycling | 640.00 | | \$640.00 |
| 6014101 Insurance Expense | 95.28 | | \$95.28 |
| 6016101 Office Rent Expense | 200.00 | | \$200.00 |
| 6016103 Data Processing | 784.57 | | \$784.57 |
| 6017101 Conference & Meetings | 60.00 | | \$60.00 |
| Unapplied Cash Bill Payment Expenditure | 1,220.23 | | \$1,220.23 |
| Total Expenditures | \$10,676.76 | \$ -16,950.00 | \$ -6,273.24 |
| NET OPERATING REVENUE | \$ -5,471.30 | \$0.00 | \$ -5,471.30 |
| NET REVENUE | \$ -5,471.30 | \$0.00 | \$ -5,471.30 |

Statement of Financial Position

As of April 30, 2023

| | TOTAL |
|---|--|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 1001104 Citizens Checking 1378 | 98,320.70 |
| 1020101 Community Development 0710 | 0.01 |
| 1031103 Citizens Savings 2218 | 114,131.07 |
| 1041101 PayPal | 0.00 |
| 1072 Bill.com Money Out Clearing | 500.00 |
| 1073 ADP Clearing | 0.00 |
| 4003536 Contract Deposit Account - 3536 Total Bank Accounts | 19,997.00 |
| | \$232,948.78 |
| Accounts Receivable | 0.107.00 |
| 1200 Accounts Receivable | 3,187.00 |
| 12002 DCED Grant Receivable (A/R) Total 1200 Accounts Receivable | 0.00 3,187.00 |
| | |
| Total Accounts Receivable | \$3,187.00 |
| Other Current Assets | |
| 12000 Undeposited Funds | 0.00 |
| Total Other Current Assets | \$0.00 |
| Total Current Assets | \$236,135.78 |
| TOTAL ASSETS | \$236,135.78 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| | |
| Accounts Payable | |
| Accounts Payable 200.20 Accounts Payable | -83,468.75 |
| | |
| 200.20 Accounts Payable | |
| 200.20 Accounts Payable Total Accounts Payable | \$ -83,468.75 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards | \$ -83,468.75 935.94 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC | \$ -83,468.75 935.94 5.39 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund | \$ -83,468.75 935.94 5.39 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund Total Credit Cards | \$ -83,468.75 935.94 5.39 \$941.33 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund Total Credit Cards Other Current Liabilities | \$ -83,468.75 935.94 5.39 \$941.33 0.00 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund Total Credit Cards Other Current Liabilities 200.22 904 Recycling Grant - for future projects | \$ -83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 |
| 200.20 Accounts PayableTotal Accounts PayableCredit Cards8320 Citizens Business CCSales tax RefundTotal Credit CardsOther Current Liabilities200.22 904 Recycling Grant - for future projectsTotal Other Current Liabilities | \$ -83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 \$-82,527.42 |
| 200.20 Accounts PayableTotal Accounts PayableCredit Cards8320 Citizens Business CCSales tax RefundTotal Credit CardsOther Current Liabilities200.22 904 Recycling Grant - for future projectsTotal Other Current LiabilitiesTotal Other Current LiabilitiesTotal Current Liabilities | \$ -83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 \$0.00 \$-82,527.42 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund Total Credit Cards Other Current Liabilities 200.22 904 Recycling Grant - for future projects Total Other Current Liabilities Total Current Liabilities Total Liabilities | \$-83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 \$-82,527.42 \$-82,527.42 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund Total Credit Cards Other Current Liabilities 200.22 904 Recycling Grant - for future projects Total Other Current Liabilities 200.22 904 Recycling Grant - for future projects Total Other Current Liabilities Equity 3000 Open Bal Equity 3900 Retained Earnings | \$-83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 \$-82,527.42 \$-82,527.42 273,421.19 -80,432.25 |
| 200.20 Accounts PayableTotal Accounts PayableCredit Cards8320 Citizens Business CCSales tax RefundTotal Credit CardsOther Current Liabilities200.22 904 Recycling Grant - for future projectsTotal Other Current LiabilitiesTotal Current LiabilitiesEquity3000 Open Bal Equity3900 Retained Earnings3900.22 Reserve for Future Recycling | \$-83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 \$-82,527.42 \$-93,527.52 \$-93,527.52 \$-93,527.52 \$-93,527.52 \$-93,527.52 |
| 200.20 Accounts Payable Total Accounts Payable Credit Cards 8320 Citizens Business CC Sales tax Refund Total Credit Cards Other Current Liabilities 200.22 904 Recycling Grant - for future projects Total Other Current Liabilities 200.22 904 Recycling Grant - for future projects Total Other Current Liabilities 200.22 904 Recycling Grant - for future projects Total Other Current Liabilities Querent Liabilities Solo Open Bal Equity 3000 Open Bal Equity 3900 Retained Earnings | -83,468.75 \$-83,468.75 935.94 5.39 \$941.33 0.00 \$0.00 \$-82,527.42 \$-93,527.42 |

| | TOTAL |
|------------------------------|--------------|
| Total Equity | \$318,663.20 |
| TOTAL LIABILITIES AND EQUITY | \$236,135.78 |

1001104 Citizens Checking 1378, Period Ending 04/30/2023

RECONCILIATION REPORT

Reconciled on: 05/02/2023

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

| Summary | USD |
|---|------------|
| Statement beginning balance | 102,279.71 |
| Checks and payments cleared (8) | 9,781.01 |
| Deposits and other credits cleared (4) | 5,822.00 |
| Statement ending balance | 98,320.70 |
| Register balance as of 04/30/2023 | 98,320.70 |
| Cleared transactions after 04/30/2023 | 0.00 |
| Uncleared transactions after 04/30/2023 | 87.95 |
| Register balance as of 05/02/2023 | 98,408.65 |

Details

Checks and payments cleared (8)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|------------|--------------|-------------|------------------|--------------|
| 04/07/2023 | Expense | 629822421 | ADP, LLC | -62.05 |
| 04/14/2023 | Journal | 052226 | | -2,506.15 |
| 04/14/2023 | Journal | 052225 | | -1,082.19 |
| 04/21/2023 | Expense | 630952634 | ADP, LLC | -62.05 |
| 04/21/2023 | Bill Payment | 29-71755-23 | Citizens Bank CC | -1,220.23 |
| 04/21/2023 | Journal | 052228 | | -1,260.00 |
| 04/28/2023 | Journal | 052230 | | -2,506.13 |
| 04/28/2023 | Journal | 052229 | | -1,082.21 |
| Total | | | | -9,781.01 |

Total

Deposits and other credits cleared (4)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|------------|----------|---------|-------|--------------|
| 04/05/2023 | Transfer | | | 640.00 |
| 04/11/2023 | Deposit | | | 330.00 |
| 04/20/2023 | Deposit | | | 600.00 |
| 04/26/2023 | Deposit | | | 4,252.00 |
| Total | | | | 5,822.00 |

Additional Information

Uncleared checks and payments after 04/30/2023

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|----------------------|-----------------------------------|-----------|------------------|--------------|
| 05/05/2023 | Expense | 632111862 | ADP, LLC | -62.05 |
| Total | | | | -62.05 |
| Uncleared deposits a | nd other credits after 04/30/2023 | 3 | | |
| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
| 05/01/2023 | Deposit | | Kilbuck Township | 150.00 |

Total

1031103 Citizens Savings 2218, Period Ending 04/30/2023

RECONCILIATION REPORT

Reconciled on: 05/02/2023

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

| Summary | USD |
|--|---------|
| Statement beginning balance Checks and payments cleared (1) Deposits and other credits cleared (1) | -640.00 |
| Statement ending balance | |
| Register balance as of 04/30/2023 | |

Details

Checks and payments cleared (1)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|---|-------------------|---------|------------------------|-----------------------|
| 04/05/2023 | Transfer | | | -640.00 |
| Total | | | | -640.00 |
| | | | | |
| Deposits and other cr | edits cleared (1) | | | |
| • | edits cleared (1) | REF NO. | PAYEE | AMOUNT (USD) |
| Deposits and other cr DATE 04/28/2023 | | REF NO. | PAYEE Citizens Bank | AMOUNT (USD) 23.46 |

1020101 Community Development 0710, Period Ending 04/30/2023

RECONCILIATION REPORT

Reconciled on: 05/02/2023

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

| Summary | USD |
|--|----------|
| Statement beginning balance Checks and payments cleared (1) | 0.01 |
| Deposits and other credits cleared (1) Statement ending balance | |
| Register balance as of 04/30/2023 | 0.01 |

Details

Checks and payments cleared (1)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|-----------------------|-------------------|---------|-----------------------|--------------|
| 04/13/2023 | Journal | 052227 | | -16,950.00 |
| Total | | | | -16,950.00 |
| Deposits and other cr | edits cleared (1) | | | |
| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
| 04/11/2023 | Deposit | | Allegheny County ACED | 16,950.00 |
| Total | | | | 16,950.00 |

4003536 Contract Deposit Account - 3536, Period Ending 04/30/2023

RECONCILIATION REPORT

Reconciled on: 05/02/2023

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

| Summary | USD |
|--|---------------------|
| Statement beginning balance Checks and payments cleared (0) Deposits and other credits cleared (0) Statement ending balance | <u>0.00</u> 0.00 |
| Register balance as of 04/30/2023 | |

8320 Citizens Business CC, Period Ending 04/30/2023

RECONCILIATION REPORT

Reconciled on: 05/02/2023

Reconciled by: Patrick Conners

Any changes made to transactions after this date aren't included in this report.

| Summary | USD |
|---|-------------------------|
| Statement beginning balance Charges and cash advances cleared (8) Payments and credits cleared (1) Statement ending balance | |
| Uncleared transactions as of 04/30/2023 Register balance as of 04/30/2023 Cleared transactions after 04/30/2023 Uncleared transactions after 04/30/2023 Register balance as of 05/02/2023 | 935.94 0.00 25.20 |

Details

Charges and cash advances cleared (8)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|------------|---------|----------------|-------------------------------|--------------|
| 03/31/2023 | Expense | 4689718614 | Google | 25.20 |
| 03/31/2023 | Expense | 2417082903 | Adobe, Inc. | 14.99 |
| 04/05/2023 | Expense | 332952 | Michael Brothers Companies | 320.00 |
| 04/05/2023 | Expense | 332951 | Michael Brothers Companies | 320.00 |
| 04/19/2023 | Expense | 23049073995 | BILL.com | 55.98 |
| 04/20/2023 | Expense | 4-20-2023 | Selective Insurance Co. of Am | 95.28 |
| 04/21/2023 | Expense | 411886855 | Spica International | 4.50 |
| 04/28/2023 | Expense | 10001224358143 | Intuit | 85.00 |

Payments and credits cleared (1)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|------------|------|-----------|------------------|--------------|
| 03/31/2023 | Bill | 3-31-2023 | Citizens Bank CC | -1,220.23 |
| Total | | | | -1,220.23 |

Additional Information

Uncleared charges and cash advances as of 04/30/2023

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
|----------------------|---------------------------------|------------|-------------|--------------|
| 04/30/2023 | Expense | 2441319077 | Adobe, Inc. | 14.99 |
| Total | | | | 14.99 |
| Uncleared charges ar | nd cash advances after 04/30/20 | 23 | | |
| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
| 05/02/2023 | Expense | 4711224047 | Google | 25.20 |
| Total | | | | 25.20 |

Unpaid Bills

All Dates

| DATE | TRANSACTION TYPE | NUM | DIVISION | DUE DATE | PAST DUE | AMOUNT | OPEN BALANCE |
|------------------------------|------------------------|-----------|------------|------------|----------|------------|--------------|
| Citizens Bank | CC | | | | | | |
| 04/30/2023 | Bill | 4-30-2023 | 01 GENERAL | 05/25/2023 | -13 | 920.95 | 920.95 |
| Total for Citize | ns Bank CC | | | | | \$920.95 | \$920.95 |
| Civic Mapper 412-545-3627 | | | | | | | |
| 05/01/2023 | Bill | 1436 | 01 GENERAL | 05/31/2023 | -19 | 500.00 | 500.00 |
| Total for Civic | Mapper | | | | | \$500.00 | \$500.00 |
| Kilbuck Towns | hip^ | | | | | | |
| 05/02/2023 | Bill | 5-2-2023 | 01 GENERAL | 05/31/2023 | -19 | 200.00 | 200.00 |
| Total for Kilbuc | ck Township^ | | | | | \$200.00 | \$200.00 |
| Michael Brothe | ers Companies | | | | | | |
| 04/21/2023 | Bill | 4-21-2023 | 01 GENERAL | 06/30/2023 | -49 | 150.00 | 150.00 |
| Total for Micha | ael Brothers Companies | | | | | \$150.00 | \$150.00 |
| TOTAL | | | | | | \$1,770.95 | \$1,770.95 |

Bill Payment List

May 1-12, 2023

| DATE | NUM | VENDOR | AMOUNT |
|-------------------------|---------------------|---------------------------|---------------|
| 1072 Bill.com Money | Out Clearing | | |
| 05/11/2023 | | Quigley Development, Inc. | -50,392.00 |
| Total for 1072 Bill.cor | n Money Out Clearin | g | \$ -50,392.00 |

QUAKER VALLEY COUNCIL OF GOVERNMENTS

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Agenda Item 9: CDBG Status Report – May 2023

CD Year 46 Projects

- CD 44-2.2.3 Bellevue Borough Lincoln Avenue Streetscape Phase VII Due to the time elapsed from the original project award, Allegheny County Economic Development is re-arranging the documentation associated with the project to ensure adequate funding. Once given the greenlight, the QVCOG will be working with CEC to construct the bid packet and facilitate bids through the PennBid platform in the coming weeks.
- CD46-3.11.9 Bellevue Borough 529 Tingley Avenue Demolition

On January 25, 2023 the QVCOG submitted a cost report in the amount of \$30,999.00. Additionally in a separate correspondence the QVCOG requested that \$5,999.00 be transferred from the award amount from CD46-3.11.10. Lastly, in an effort to ensure that the project's timeline was compliant with ACED, the QVCOG requested a retroactive contract extension (November 30, 2022). The QVCOG received verbal confirmation on February 23rd from ACED Supervisor Jim Johnston that the aforementioned requests would be fulfilled as a one-time courtesy. On April 12, 2023 the QVCOG fielded an additional request from ACED for a revised contract extension request. After some discussion with ACED Project Manager Brenda Joyce-May, the QVCOG submitted the requested contract extension request which was ultimately granted on April 18, 2023. Subsequently the QVCOG submitted a revised cost report on April 21, 2023. On May 10, 2023 Ms. Joyce-May informed the QVCOG that in order for ACED to process the budget reallocation request an additional Contract Extension Request would be required with a new contract end date of June 30, 2023. Subsequently an extension request was provided to Ms. Joyce-May via email.

CD Year 47 Projects

CD 47-7.4a - Bellevue Borough - Bayne Park Retaining Wall Project
 On May 8, 2023 the QVCOG received and deposited check no. 19190 from Allegheny County Economic Development in the amount of \$50,392.00. Thereafter e-payment was issued to Quigley Development, Inc. via Bill.

CD Year 48 Projects

The CD Year 48 public improvements contract is still under evaluation from ACED. To date no bids have been solicited and no projects have commenced.

- CD 48-7.4a Bell Acres Borough Park ADA Parking Project
- CD 48-7.4b Centennial Avenue ADA Ramp Replacement Project
- CD 48-7.4c Henle Park ADA Parking & Sidewalk Project
- CD 48-7.4d Orchard & Beech ADA Ramp & Sidewalk Replacement Project

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Executive Director's Report – May 2023

WM Recycling Center Tour – All interested parties are invited to attend a tour of WM's Greenstar Recycling Facility (4100 Grand Avenue, Pittsburgh, PA 15225). The tour will take place on Wednesday, June 7th at 10:00 a.m. This site visit will provide an in-person visual demonstration of the recycling separation and consolidation process and will serve to highlight proper recycling techniques specific to the curbside recycling program. Those who are interested in attending the tour are asked to rsvp via email (pconners@qvcog.org).

QVCOG Managers and Secretaries Summer Picnic – On May 26th the QVCOG will be hosting the annual Managers and Secretaries picnic which will take place of the usual monthly meeting. The event will take place at 11:00 a.m. at Avalon Borough's Community Park (Shelter #1, - 708 New Brighton Rd, Pittsburgh, PA 15202). The event will be catered by the Bridgeside Market. All interested attendees are asked to email Executive Director Conners to ensure that an appropriate amount of food is ordered.

Purple Air Monitor Host Sites Needed – The QVCOG has been awarded two PurpleAir PA - II Air Quality Sensors by the Group Against Smog and Pollution (GASP). Per their website, PurpleAir makes sensors that empower Community Scientists who collect hyper-local air quality data and share it with the public. GASP monitors Allegheny County's air quality using a network of these monitors. The QVCOG is seeking two host communities for the devices. The only requirements for the units are a dedicated outdoor power source and access to WiFi. Interested parties are asked to email Executive Director Conners by May 12th. The real-time air quality map can be viewed at <u>map.purpleair.com</u>.

RAD Invoices – Within the first week of May, the QVCOG will begin distributing the 2022 RAD invoices to its member communities. Per Section 3172-B of Pennsylvania Act 77 of 1993, "Contributions to Councils of Government: Beginning in the second full calendar year in which disbursements are received from the State Treasurer under section 3157-B and in each year thereafter, municipalities other than the county and the city shall contribute an amount equal to at least twenty-five per centum (25%) of the increase in the amount of such disbursements received in excess of the prior calendar year to entities or organizations created pursuant to the act of July 12, 1972 (P.L.762, No.180), referred to as the Intergovernmental Cooperation Law, including councils of government. The contributions made pursuant to this section shall not be used to offset or reduce other contributions made to councils of government or other intergovernmental entities or organizations."

2023 PRC Hard to Recycle Event – In recent years the Pennsylvania Resources Council (PRC) has hosted annual Hard to Recycle (HTR) events at the Quaker Valley Area High School. Unfortunately, PRC has reduced the number of HTR events in 2023 (3 events total this year) and the QVCOG region has not been selected as a host site. PRC has cited a lack of funding and reduced volunteers as the primary driver for the reduction of HTR events. In the coming months, the QVCOG will seek to work with PRC and other regional vendors in an effort to offer a sustainable outlet for electronics and other items for its member communities.

Important Dates

May 13, 2023 – May Mart/Tree Pittsburgh Giveaway – Broad Street, Sewickley, PA May 17, 2023 – QVCOG Board of Delegates Meeting – Big Sewickley Creek VFD May 24, 2023 – SPC Electric Fleet Expo – UPMC Event Center May 26, 2023 – QVCOG Managers and Secretaries Committee Picnic – Avalon Community Park May 29, 2023 – Memorial Day – QVCOG Office Closed

Aleppo Township, Avalon Borough, Bell Acres Borough, Bellevue Borough, Ben Avon Borough, Edgeworth Borough, Emsworth Borough, Glenfield Borough, Glen Osborne Borough, Haysville Borough, Kilbuck Township, Leet Township, Leetsdale Borough, Sewickley Borough, Sewickley Heights Borough

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Agenda Item 11-A: Discussion - Bell Acres Borough Environmental Advisory Council

In recent months the QVCOG Board of Delegates has expressed its interest in expanding the organization's sustainable programming as well as increase awareness of green initiatives within its member communities. In that regard the QVCOG has invited representatives from Bell Acres Borough's Environmental Advisory Council to speak about its accomplishments since its conception in July of 2022. Per the EAC's Bylaws, "The purpose of the Environmental Advisory Council, is to identify environmental problems and recommend plans and programs for the promotion and conservation of natural resources and for the protection and improvement of the environment in Bell Acres." The EAC also makes recommendations as to the possible use and management of open space and recreation areas within the borders of the Borough.

Ms. Julie DiCenzo, Chair of the Bell Acres EAC, will be in attendance to discuss the organization, its recent successes, as well as its future goals.

Attachments: Bell Acres Borough EAC 2022 Annual Report

BOROUGH OF BELL ACRES ALLEGHENY COUNTY, PENNSYLVANIA ORDINANCE NO. 311

AN ORDINANCE OF THE BOROUGH OF BELL ACRES. ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING PART I IN THE CODE OF THE BOROUGH OF BELL LEGISLATION". AS ACRES. **"ADMINISTRATIVE** NEW 27, **CHAPTER** AMENDED, TO ADD Α "ENVIRONMENTAL ADVISORY COUNCIL", AND TO THEREBY ESTABLISH, PROVIDE THE OPERATING PROCEDURES FOR, AND STATE THE POWERS OF AN ENVIRONMENTAL ADVISORY COUNCIL FOR THE **BOROUGH.**

WHEREAS, Borough Council of the Borough of Bell Acres (the "Borough") deems it to be in its residents' best interest for the Borough Council to be advised as to environmental issues impacting the Borough such as the protection and preservation of natural resources within the Borough, the possible uses of open land in the Borough, and the creation of inventories of natural areas with unique features within the Borough; and

WHEREAS, Part I of the Bell Acres Borough Code of Ordinances, Administrative Legislation, as amended, provides for the establishment, membership, appointments, terms of office, compensation, and operating procedures of various Borough offices, agencies, boards, commissions, and committees; and

WHEREAS, Section 1202(5) of the Borough Code, 8 Pa.C.S. § 1202(5), authorizes the Borough Council to make regulations as may be necessary for, among other things, the health, safety, morals and general welfare of the Borough; and

WHEREAS, Section 2322 of the General Local Government Code, 53 Pa.C.S.A. § 2322, authorizes the governing body of any borough to establish, by ordinance, an Environmental Advisory Council to advise other local governmental agencies, including, but not limited to, the planning commission, and elected officials, on matters dealing with the protection, conservation, management, promotion, and use of natural resources, including air, land and water resources, located within its territorial limits; and

WHEREAS, one of the goals of the Borough's Implementable Comprehensive Plan adopted in 2021 is to establish an Environmental Advisory Council.

NOW, THEREFORE, be it ordained and enacted by the Borough Council of the Borough of Bell Acres, and it is hereby ordained and enacted by and with the authority of the same, incorporating the above recitals by reference:

Section 1. Part I of the Bell Acres Borough Code of Ordinances, Administrative Legislation, is hereby amended by inserting a new Chapter 27, Environmental Advisory Council, as follows:

Chapter 27 Environmental Advisory Council

§ 27-1. Establishment.

Pursuant to 53 Pa.C.S.A. §2322 *et seq.*, an advisory council to be known as the Borough of Bell Acres Environmental Advisory Council (the "Environmental Advisory Council") is hereby created and shall continue to function until this Ordinance is repealed.

§ 27-2. Members.

The Environmental Advisory Council shall be composed of five (5) residents of the Borough.

§ 27-3. Procedure for Appointment of Members.

Members of the Environmental Advisory Council shall be appointed in accordance with the following procedures:

- A. All members of the Environmental Advisory Council shall be appointed by Borough Council.
- B. The term of each of the members of the Environmental Advisory Council shall be for three years, or until a successor is appointed and qualified, except that initial appointments shall be so staggered that the terms of approximately one-third of the membership shall expire each year.
- C. Whenever possible, one member shall also be a member of the Borough's Planning Commission.

§ 27-4. Compensation of Members.

Members of the Environmental Advisory Council shall receive no compensation for their services but may be reimbursed for the expenses actually and necessarily incurred by them in the performance of their duties as provided in 53 Pa. C.S.A. §2323(c).

§ 27-5. Chairperson.

Borough Council shall designate the Chairperson of the Environmental Advisory Council.

§ 27-6. Powers.

The Environmental Advisory Council shall have the following powers:

- A. Identify environmental problems and recommend plans and programs to the appropriate agencies for the promotion and conservation of the natural resources and for the protection and improvement of the quality of the environment within the Borough's territorial limits.
- B. Make recommendations as to the possible use of open land areas of the Borough.

- C. Promote a community environmental program.
- D. Keep an index of all open areas, publicly or privately owned, including flood-prone areas, swamps, and other unique natural areas, for the purpose of obtaining information on the proper use of those areas.
- E. Advise the appropriate local government agencies in the acquisition of both real and personal property.
- F. To undertake such environmental tasks as requested by Borough Council.

The Environmental Advisory Council is to be advisory to and shall coordinate its activities with the Borough Planning Commission, the Borough Council, and other Borough commissions and boards. The Environmental Advisory Council shall not exercise any powers or perform any duties which by law are conferred upon other agencies of the Commonwealth of Pennsylvania.

§27-7. Appropriation of Funds.

Borough Council, by establishing the Environmental Advisory Council, may appropriate funds for the expenses incurred by the Environmental Advisory Council. Appropriations may be expended for such administrative, clerical, printing and legal services as may from time to time be required and as shall be within the limit of funds appropriated to the Environmental Advisory Council. The whole or any part of any funds so appropriated in any year may be placed in a conservation fund, allowed to accumulate from year to year or be expended in any year.

§ 27-8. Recordkeeping.

The Environmental Advisory Council shall keep records of its meeting and activities and shall make an annual report to Borough Council. Once approved, the minutes of each meeting shall be forwarded to Borough Council.

Section 2. All ordinances or parts of ordinances pertaining to the subjects covered by this ordinance shall remain in full force and effect, except to the extent which they are inconsistent herewith in which case this ordinance shall control. The provisions of this ordinance shall not affect any suit or prosecution pending or to be instituted to enforce any of the prior ordinances.

Section 3. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Borough Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. This ordinance shall become effective in accordance with applicable law.

ORDAINED and **ENACTED** this $1/\frac{1}{2}$ day of Ju/q, 2022, by the Borough Council of the Borough of Bell Acres in lawful session duly assembled.

Attest:

Borough Secretary (SEAL)

BOROUGH OF BELL ACRES By:

President, Borough Council

EXAMINED and APPROVED this <u>11⁴⁴</u> day of <u>July</u>, 2022 Mayor

2022 ANNUAL REPORT: ACTIVITIES OF THE BELL ACRES ENVIRONMENTAL ADVISORY COUNCIL

The Bell Acres Environmental Advisory Council (EAC) was established on July 11, 2022 with the enactment of Ordinance 311 by Borough Council. Bylaws were created and approved by the EAC members in August 2022. Monthly meetings were held the rest of the year and the meeting minutes were submitted to the Borough Council and the Planning Commission.

The purpose of the Environmental Advisory Council, as stated in the bylaws, is to identify environmental problems and recommend plans and programs for the promotion and conservation of natural resources and for the protection and improvement of the environment in Bell Acres. The EAC also makes recommendations as to the possible use and management of open space and recreation areas within the borders of the Borough.

Activities of the EAC during 2022 included the following:

At various times, EAC members walked the Bell Acres trail that begins off Turkeyfoot Road across from Sevin Road, assessed the condition of the existing trail bridge, weed-whacked to clear the trail, and placed pink markers on trees to mark out a possible route for a proposed trail through the Allegheny Land Trust property on Beadnell Drive. The EAC is collaborating with the ALT in creating the Beadnell trail and is engaging the Boy Scouts to construct new bridges as Eagle Scout projects.

At the request of the EAC, the Borough created a Volunteer Release and Waiver form to be utilized by all volunteers performing activities with the EAC.

Several EAC members attended the Penn State Extension Master Watershed Steward meeting held at the Franklin Park Borough Building on August 25, 2022. This introductory meeting explained the "Stream Smarts" program, which included two 90-minute evening webinars on September 22 and October 6, and a Saturday morning workshop on October 22 in the field at Big Sewickley Creek in Linbrook Park (in Franklin Park off Big Sewickley Creek Road). Participants conducted a variety of stream tests measuring the water quality, assessed riparian and stream channel quality, and identified macroinvertebrates and fish inhabiting the creek. Additional Stream Smarts webinars and workshops will be held in 2023.

On October 29, several EAC members joined the Allegheny Land Trust Stewardship team and some members from the Izaak Walton League to plant more trees to improve the stream valley at Devil's Hollow off Sevin Road. The planting of a grove of Smooth Alder trees will help to establish habitat for American Woodcock.

Two members worked with the Big Sewickley Creek Watershed Association on Saturday morning, November 5, for a watershed cleanup near Cooney Hollow Road in Economy Borough. Many bags of trash were collected along with discarded tires, old furniture, TVs, home appliances, and other debris.

At the request of Council President David Renfrew, a report on ways to eradicate the invasive weed Japanese stiltgrass was prepared and presented to Borough Council in early December.

A resident requested that Bell Acres start a community garden, and the Borough Council is looking into finding a suitable place for this on borough land. The resident is willing to help coordinate this project and recruit others who may be interested in participating.

Julie DiCenzo, EAC chairperson, attended a Zoom webinar on December 13th on the topic of using goats for managing invasive plant species and overgrown landscapes. The webinar was hosted by the Pennsylvania Organization for Watersheds and Rivers, with speakers from the Shenango River Watchers and the Sharon Beautification Commission.

Additional webinars attended:

Pennsylvania Resources Council Report on Act 101: Recycling in Pennsylvania—Past, Present, and Future: This webinar was held on September 21 and reviewed the status of municipal waste management, waste reduction, and recycling in the state since the enactment of Act 101 in 1988.

<u>2022 Fall Grant Round -- General Overview - YouTube</u> : The original presentation in a webinar held on November 3 provided an overview of the fall 2022 funding round for the PA Department of Conservation and Natural Resources (DCNR) Community Conservation Parterships Program, or C2P2. Information included details about who is eligible, what kinds of projects can be funded, and how applications are scored.

WeConservePA 2-Part Grant Writing Workshop held on November 9 and November 16: This two-part online workshop series on grant finding, grant writing, and grant management for Environmental Advisory Councils was presented by <u>WeConservePA</u> and guest speakers Joanne Walker and Brandon Ford. Topics included how municipalities typically apply for and manage grants, how to find grant opportunities for your EAC and community, writing the application, and how to manage a grant once awarded.

Future projects for 2023:

Work will continue on maintaining established trails in the Bell Acres Nature Park and creating new trails and bridges on conservation land in the Borough.

Once a suitable plot of land is found, the EAC will work with residents to establish a community garden.

The EAC will collaborate with the Big Sewickley Creek Watershed Association by holding a volunteer community clean-up of an area of the Big Sewickley Creek watershed within Bell Acres (location yet to be determined).

The Big Sewickley Creek Watershed Association will be holding a milkweed plant sale in the spring of 2023, in support of the National Wildlife Federation's Mayors' Monarch Pledge (milkweed is the larval food plant for monarch butterflies). The EAC would like to support this initiative by having information tables set up featuring the BSCWA and the EAC during the milkweed sale, by distributing packets of pollinator garden seeds, and by having a plant swap where local gardeners can share perennials and other plants with each other.

Respectfully submitted,

Julie DiCenzo

Chair, Environmental Advisory Council

QUAKER VALLEY COUNCIL OF GOVERNMENTS

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Agenda Item 11-B: Selection of PurpleAir Monitor Host Sites

The QVCOG has been awarded two PurpleAir PA - II Air Quality Sensors by the Group Against Smog and Pollution (GASP). Per their website, PurpleAir makes sensors that empower Community Scientists who collect hyper-local air quality data and share it with the public. GASP monitors Allegheny County's air quality using a network of these monitors. The QVCOG has called for two host communities for the devices. The only requirements for the units are they must be located within a public space, have a dedicated outdoor power source, and have access to WiFi. The real-time air quality map can be viewed at <u>map.purpleair.com</u>.

As of Friday, May 12th there are two nominated locations. First, the Ben Avon Borough Building (7101 Church Ave, Pittsburgh, PA 15202) & the Edgeworth Borough Salt Shed (102 Chestnut Ct, Sewickley, PA 15143). While other communities have expressed interest, no additional publicly owned facilities have been offered.

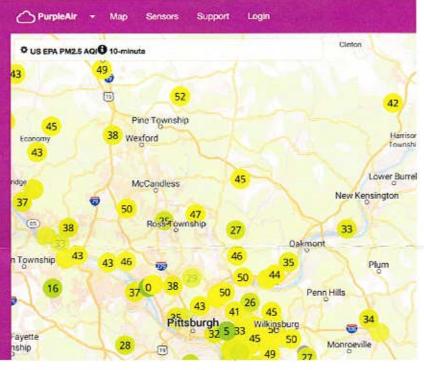
Attachments: PurpleAir Monitor Flyer



Using Your PurpleAir Monitor

Real-time air quality data for your community

To easily access the monitor data, go to <u>map.purpleair.com</u>. The map may look different on different browsers. You can adjust the way the data is presented by changing the selections in the drop-down menus and checkboxes. Zoom out to see regional differences. You can also download monitor data to analyze or share.



The monitor was provided by the Group Against Smog & Pollution.



Feel free to reach out to GASP with any questions about regional air quality.

> www.gasp-pgh.org info@gasp-pgh.org

Contact PurpleAir with any questions about installation or technology.

www.purpleair.com contact@purpleair.com 1-800-474-0696

A few options to spark ideas with school & community partners:

- Environmental impact on human health
- Using real data to create charts
- Data presentation and analysis
- Maps/mapping & citizen science
- Environmental differences in your region and across the country
- Environmental justice
- Regional geography and industrial history
- Tools for environmental journalism
- Technology & the "Internet of Things"



Using Your PurpleAir Monitor

Remember to let your community know about the monitor once it is up and running! You never know who might be interested.

The best way to ensure your monitor is beneficial to residents is to make sure they're aware of it and what it provides. It's also an opportunity to toot your own horn - you're providing a free public resource to promote environmental awareness and public health. Here are some ideas to get you started.

- Bring up the monitor installation and how to access the map during a municipal meeting.
- Embed the PurpleAir map on your website, along with other relevant air quality information. (See gasp-pgh.org/aqprimerresources for an example.)
- Publish a write-up about the monitor in your newsletter, on your website, and/or in the local paper.
- Share a press release.
- Post on social media and tag some of your school and community partners.
- Parents and residents with asthma might find the resource especially helpful - inform any local clinics or asthma programs so they can share with their patients.



New Air Quality Monitor in [your community]



Example of a social media graphic to accompany a post about the monitor. If you'd like to use this (or something similar) with your logo, email info@gasp-pgh.org, and we'll send you the edited file.

Let us know how we can help.

We'd love to hear about any of your air quality-related projects. If we can help provide monitoring or policy expertise or air quality education, let us know. Email us at info@gasp-pgh.org. Find additional resources at gasp-pgh.org/aqprimer.

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Agenda Item 11-C: Resolution - Keystone Communities Grant - Regional Traffic Cameras

Due to the advocacy from Representative Valerie Gaydos (PA-44) the Quaker Valley Council of Governments has been allocated \$100,000.00 through the Keystone Communities Program for the procurement, installation, and maintenance of traffic cameras and associated license plate identification technology. Per DCED's website, "The Keystone Communities Program (KCP) program is designed to encourage the creation of partnerships between the public and private sectors that jointly support local initiatives such as the growth and stability of neighborhoods and communities; social and economic diversity; and a strong and secure quality of life. The program allows communities to tailor the assistance to meet the needs of its specific revitalization effort."

The QVCOG will be responsible for submitting a formal application through the DCED in order to receive the allocated funds. A part of the required paperwork is a resolution approved by the governing Board of the awarded organization (attached).

In the coming weeks the QVCOG Police Chiefs Committee will be convening to discuss the specific locations and specifications of the cameras to be procured with the aforementioned funds. This information is also needed in advance of the application's submission.

Attachments: Award Emails, & Sample Resolution.



Keystone Communities Program - Quaker Valley COG

Yerger, Christie <cyerger@pa.gov> To: "pconners@qvcog.org" <pconners@qvcog.org> Tue, May 2, 2023 at 9:53 AM

Hi Pat,

Thank you for talking with me about your project today! As discussed, Quaker Valley COG is on a list that I have been given with the expectation of a Keystone Communities grant of up to **\$400,000** for a construction / signage project and your name was listed as the contact person. If this scope has changed, I would advise you continue with your application submission and we can follow up on all ends to make sure we're all on the same page with any potential changes.

I have attached an instruction sheet with information on how to apply. If you have any trouble accessing the program during the assigned time period (**currently Fridays only**), please call DCED Customer Service at (800) 379-7448. If you need program assistance, please call me at 717-720-7409 or Mandy Book, Director of the Center for Community Enhancement at 717-720-1419.

Christie

Christie Yerger | Keystone Communities Program Manager PA Department of Community & Economic Development Center for Community Enhancement Commonwealth Keystone Building 400 North Street, 4th Floor | Harrisburg, PA 17120-0225 Phone: 717.720.7409 Fax: 717.772.3581 www.dced.pa.gov | www.visitPA.com



Confidentiality Notice: This electronic communication is privileged and confidential and is intended only for the party to whom it is addressed. If received in error, please return to sender.

Please Note: If this email contains a PDF, then the attached PDF file must be produced exactly as provided; no alterations may be made to format or content. If changes are required for any reason, a new file must be provided by the Department of Community and Economic Development. Any alterations to the pdf file made by the recipient without the Department of Community and Economic Development's consent will render the pdf file and its contents null and void.

KC - Non-Comp - Instructions for Applicants - 2019-08-05.pdf



Keystone Communities Program - Quaker Valley COG

Yerger, Christie <cyerger@pa.gov> To: "pconners@qvcog.org" <pconners@qvcog.org> Fri, May 12, 2023 at 9:23 AM

Hi Pat,

I just left you a voicemail and hopefully we can connect later today regarding the adjustment in grant amount I was alerted to this week. Unfortunately the grant award has been reduced to **\$100,000**. I'd like to talk to you about how this may affect your intended traffic camera project. Is this something you will still pursue? If not, let's plan to connect as soon as possible so we are on the same page before you dig into the application any further.

[Quoted text hidden]

KC - Non-Comp - Instructions for Applicants - 2019-08-05.pdf 208K

RESOLUTION 2023-01 Quaker Valley Council of Governments

A RESOLUTION AUTHORIZING APPLICATION TO THE KEYSTONE COMMUNITIES PROGRAM THROUGH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED) FOR THE QVCOG REGIONAL TRAFFIC CAMERA PROJECT

WHEREAS, the Quaker Valley Council of Governments ("QVCOG"), desires to undertake the Regional Traffic Camera Project; and

WHEREAS, the QVCOG, recognizes that the Regional Traffic Camera Project would be a community asset to the QVCOG's 15 member communities; and

WHEREAS, the QVCOG desires to apply to and requests funding from the DCED Keystone Communities Program for a grant for the purpose of completing this project; and

NOW THEREFORE, BE IT RESOLVED THAT, the QVCOG Board of Delegates hereby approves this project and authorizes application to the DCED Keystone Communities Program in the amount of \$100,000.00, and

BE IT FURTHER RESOLVED THAT, if the application is granted, the QVCOG, Board of Delegates authorizes that Patrick Conners, Executive Director, execute any and all agreements necessary to administer this grant.

RESOLVED this <u>27th</u> day of <u>May 2023</u>.

Attest:

Patrick Conners, Executive Director

Barbara Carrier, Board President

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Agenda Item 12-A: Railroad Safety Update

In addition to sending a correspondence outlining the concerns of our member communities on the topic of railroad safety to our region's elected officials (Rep. Valerie Gaydos – PA 44, Rep. Arvind Venkat – PA 30, Rep. Emily Kinkead – PA 20, Senator Devlin Robinson – PA 37, & Senator Wayne Fontana – PA 42) the QVCOG is happy to report that action is also being taken at the Federal level. On May 10, 2023 the United States Senate's Commerce Committee voted 16-11 to move a bill entitled The Railroad Safety Act of 2023 forward for full Senate consideration. Highlights of the proposed legislation can be found below. Both of Pennsylvania's Senators have voted in Committee in favor of the legislation.

<u>Summary</u>

This bill addresses safety requirements for rail carriers and trains transporting hazardous materials. The proposed legislation would help prevent future train derailments by taking key steps to improve rail safety procedures and protocols and increasing fines for wrongdoing committed by rail carriers.

Specifically, the Department of Transportation (DOT) must issue safety regulations for trains carrying hazardous materials to require that rail carriers or shippers (1) provide state emergency response commissioners with advanced notice and information about the hazardous materials; (2) reduce blocked rail crossings; and (3) comply with certain requirements regarding train length and weight specifications, track standards, speed restrictions, and response plans.

DOT must also establish requirements for wayside defect detectors. These are used by railway systems alongside the tracks to detect defects and failures (e.g., wheel bearing failures). Current federal regulations do not require their use, but federal guidance does address their placement and use. Under the bill, DOT must issue regulations establishing requirements for the installation, repair, testing, maintenance, and operation of wayside defect detectors for each rail carrier operating a train carrying hazardous materials.

Highlights

- Increases the maximum fines DOT may impose on rail carriers for violating safety regulations;
- Requires DOT to update rail car inspection regulations and audit the federal inspection program;
- Requires a minimum two-person crew for certain freight trains;
- Phases out certain railroad tank cars by May 1, 2025 (four years sooner than required under current law), expands training for local first responders;
- Imposes a new fee on certain rail carriers; and
- Provides funding for research and development to improve railway safety.