

QUAKER VALLEY COUNCIL OF GOVERNMENTS
MONTHLY BOARD OF DIRECTORS MEETING
Virtual Meeting
June 16, 2021

This meeting was recorded via Zoom and made available on the QVCOG website.

President Jean-Sebastien Valois called a virtual meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken.

The following members in attendance:

Aleppo:	Glen Osborne: Barb Carrier
Avalon:	Glenfield:
Bell Acres:	Haysville: Amy Paff
Bellevue: Anthony DiTullio	Kilbuck: Jean-Sebastien Valois (President)
Ben Avon: Richard Wagner	Leet: Donna Adipietro
Edgeworth:	Leetsdale: Jeff Weatherby
Emsworth: Paul Getz	Sewickley: Tom Rostek
Sewickley Heights: Nate Briggs	

COVID-19 Check-In: After receiving no comments on the topic President Valois noted this agenda item would be phased out for upcoming meetings.

Omnibus Motion: Executive Director Connors provided a brief update regarding the financial statements and reports that were provided to the Board highlighting the COG's subscriptions through ESRI and Insightly were recently renewed. He then noted that the COG is expected to receive payments for the Route 65 corridor study from Michael Baker International in the coming weeks.

Mr. Getz moved to approve April 21 and May 5, 2021 meeting minutes and Financial Statements as submitted. The motion was seconded by Ms. Adipietro. The motion carried on a unanimous voice vote.

President's Report: President Valois reported on the progress regarding the Executive Director transition process.

Executive Director's Report: Executive Director Connors reported that he began working full-time with the COG on May 26, 2021 noting that outgoing Executive Director Hockenberry and Ms. Janet Wenger have assisted him and are continuing to provide a comprehensive summary of COG operations and obligations during the transition process. He stated that he would be continuing to work with the pair to complete his administrative and CDBG onboarding processes.

He then reported that on May 25, 2021 the Commonwealth Financing Authority approved the COG's application for a Data Driven Code Enforcement Project in the amount of \$24,600. He noted this project is anticipated to launch during the Summer of 2022. He summarized the Program as follows: "This program provides, for participating communities, a code enforcement officer with certification in the International Property Maintenance Code from the International Code Council, the industry's highest standard. The primary benefits of the arrangement are (a) it provides the participating municipality with qualified staff; (b) the administration of regulations fairly and consistently, and (c) efficient and effective services for the member municipalities on an hourly rate. This Program emphasizes compliance with the IPMC to assure safe, clean and attractive communities built upon a reactive, violation-based approach."

He then reported that in anticipation of receiving bids for the upcoming 5-year Garbage and Recycling Agreement the COG's Refuse and Recycling Committee will hold a mandatory pre-bid meeting on Friday, July 2nd at 9:30 a.m. with interested bidders at the Kilbuck Township Municipal Building (343 Eicher Road, Pittsburgh PA 15237). He stated that final bids are due and results will be read aloud on Thursday, July 22nd at 11:00 a.m. at the Kilbuck Township Municipal Building. He highlighted that bid specifications have been relayed to participating municipalities as well as four prospective bidders (Waste Management, Republic, Vogel, and Noble Environmental). He noted that the required public advertisements will run in the June 18th and 25th editions of The Citizen News.

Next, he reported that from May 29th – June 3rd Kilbuck Township had sponsored a travelling glass dumpster which was provided in partnership with the Pennsylvania Resources Council (PRC). He stated the traveling dumpster will continue with Aleppo Township hosting the dumpster from June 26th through July 1st. He noted a total of seven COG members have agreed to sponsor this series resulting in six separate traveling glass dumpster events in 2021.

He then reported that on July 10, 2021 from 8:45 a.m. – 1:00 p.m. the Pennsylvania Resource Council (PRC) will host a Hard to Recycle Collection Event at the Quaker Valley High School (625 Beaver Street, Leetsdale, PA 15056). He stated electronics such as televisions, computer monitors, printers and other items such as tires will be available for collection for a nominal fee. He noted that batteries, CFLs, and household chemicals would not be accepted at this event. He proceeded to encourage COG members to promote the event which will be open to the Public.

Lastly, he invited COG delegates and other municipal officials to celebrate Ms. Janet Wenger's retirement and service to the QVCOG region on June 23rd from 11:30 a.m. – 1:30 p.m. He reported the festivities would be taking place at Avalon Park (708 New Brighton Road Avalon, PA 15202). He asked interested attendees to bring a snack, side, or dessert and to RSVP by emailing Ms. Susan Hockenberry.

New Business:

Continuity of Operations during Employment Transitions: Executive Director Connors thanked Ms. Wenger and Ms. Hockenberry for their efforts during the transition process. He noted that he would be continuing to work with the both of them in the coming weeks to carry on with learning the various systems and processes associated with daily COG operations. After a

question from President Valois, Executive Director Connors stated that he anticipated concluding the transition in early July.

Future Meeting Structure: Executive Director Connors outlined a strategy to allow for in-person meetings beginning in July. He noted that with the purchase of a microphone/camera system participants would be able to join in over Zoom should they feel more comfortable doing so. He highlighted the goal of providing a collaborative atmosphere which ensures the safety and well-being of all delegates and participants. A brief discussion ensued. Mr. Weatherby stated that Leetsdale Borough could host the next Board meeting in July.

Mr. Getz moved to return to in-person meetings with a virtual component being offered to the Public and members of the Board. Mr. Weatherby seconded the motion. The motion carried on a unanimous voice vote.

Member Visitations: Executive Director Connors reported that in order to better understand the unique challenges and opportunities within the COG's member communities he would be visiting each municipality's Staff in the coming weeks. He noted he planned to continue COG operations remotely from the various municipalities. He then proceeded to outline his established visitation schedule noting that he has yet to hear from a handful of members. He concluded by noting his additional goal of visiting the COG's elected officials during their regular meetings in the coming months.

Old Business:

Solid Waste Spec Committee Update: Executive Director Connors reported that with the assistance of Ms. Michele Nestor and the Solid Waste Spec Committee the advertisement for bids and specifications associated with the upcoming 5-year waste and recycling contract have been issued and relayed to prospective bidders and participating member communities. He highlighted that a mandatory pre-bid meeting with prospective bidders would take place on Friday, July 2nd at 9:30 a.m. at the Kilbuck Township Municipal Building (343 Eicher Road, Pittsburgh PA 15237). He stated that final bids are due and results will be read aloud on Thursday, July 22nd at 11:00 a.m. at the aforementioned location.

Hard to Recycle Event: Executive Director Connors reported that that on July 10, 2021 from 8:45 a.m. – 1:00 p.m. the Pennsylvania Resource Council (PRC) will host a Hard to Recycle Collection Event at the Quaker Valley High School (625 Beaver Street, Leetsdale, PA 15056). Mr. Getz cited that participants will need to register in advance of attending the event. Executive Director Connors noted the COG will be advertising the event over social media in the coming weeks.

Traveling Glass Recycling Bins: Executive Director Connors stated that Pennsylvania Resource Council's traveling glass dumpster will be hosted by Aleppo Township from June 26th through July 1st.

CDBG Status Report: Executive Director Connors provided an update concerning continued year 46 CDBG projects noting that Kilbuck Township and Leet Township were recently granted

extensions through February 28, 2022 for their respective ADA ramp accessibility projects. He concluded by highlighting that award letters for CD 47 projects would be issued in the coming weeks.

Other Concerns of the Delegates: No concerns were raised.

Adjournment: Mr. Weatherby moved to adjourn. The motion was seconded by Ms. Carrier. The motion carried by unanimous voice vote and the meeting was adjourned by President Jean-Sebastien Valois at 7:42 p.m.

The next meeting is scheduled for: July 21, 2021 at 7:00 p.m. at the Leetsdale Municipal Building (373 Beaver Street, Leetsdale, PA 15056) which will be in-person and open to the public.

Respectfully Submitted,

Patrick M. Conners
Executive Director