

**ALLEGHENY COUNTY**  
**ACT 152**  
**PROJECT APPLICATION FORM**  
**2022**



**Rich Fitzgerald**  
**County Executive**

## **GENERAL INSTRUCTIONS**

Please read the General Instructions section thoroughly before completing this Act 152 application.

**ACT 152 APPLICATIONS:** The original complete application and supporting documentation must be submitted to act152@alleghenycounty.us by April 29<sup>th</sup>, 2022

Failure to submit a complete application by the deadline will result in the application being disqualified. Additional supporting documentation may be uploaded with the application.

An application should include one (1) type of activity. If there is more than one type of activity, then **separate** applications must be submitted for each activity.

### **All Applications Minimum Project Amount**

All ACT 152 demolition applications must have a project budget of \$15,000.00 or greater with no less than \$15,000.00 of ACT 152 funds being requested. The maximum request amount is \$250,000.00.

Planning applications will be awarded a maximum of \$25,000.

### **Demolition**

- Legal clearance documentation is not required to be submitted with the application. Legal clearance will only be required if a demolition activity is selected for funding.
- Asbestos surveys are not required to be submitted with the application. Each structure slated for demolition activity **MUST** have an asbestos survey. ACED will bear the cost of the asbestos survey(s).

### **Insurance Requirements**

Grantees receiving ACT 152 funds must carry the following types of insurances:

- General Liability (additional insured: “The County of Allegheny and its elected officials, officers, appointees, and employees as additional insured as it pertains to General Liability. Auto only if agency owns or leases vehicles
- Worker’s Compensation
- Fidelity Bond

### **Minority, Women and Disadvantaged Business Enterprise (MWDBE) and Veteran Owned Small Businesses (VOSB)**

It is the policy of Allegheny County (County) that Minority, Women and Disadvantaged Business Enterprises (MWDBEs) and Veteran Owned Small Businesses (VOSB) shall have the maximum opportunity to participate in ACT 152 projects funded by the County. MWDBEs are defined as a small business concern which is at least 51% owned and controlled by one or more socially and economically disadvantaged individuals, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more socially and economically disadvantaged individuals. Socially and economically disadvantaged individuals include Women, African-Americans, Hispanic-Americans, Native Americans, Asian-Pacific Americans, and Asian-Indian Americans. MWDBEs business concerns can be contractors, suppliers, or professional service providers.

VOSBs are defined as a business having one hundred (100) or fewer full-time employees and not less than fifty-one (51) percent of which is owned by one (1) or more veterans, or in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one (1) or more veterans, and the management and daily business operations of which are controlled by one (1) or more veterans.

Specific goals have been established for the utilization of MWDBEs and VOSBs for all applicable ACT 152 funded projects. The established goals are 13% for MBEs, 2% for WBEs and 5% for VOSBs. These goals will remain in effect throughout the life of the project. In the event the participation goals are not met, evidence must be provided demonstrating that a good faith effort was undertaken to identify and negotiate participation by certified MWDBEs and VOSBs.

### **TECHNICAL ASSISTANCE**

If additional technical assistance is required, please contact:

Joe Scullion – (412) 350-1060

Or

Brenda Joyce-May – (412) 350-1073

Or

Jim Johnston – (412) 350-1027

or

email: [act152@alleghenycounty.us](mailto:act152@alleghenycounty.us)

# ACT 152 Application 2022


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**It is mandatory that Pages 1-12 be completed and submitted with the application.**

## APPLICATION CHECKLIST

Please review your completed application and note that the following items must be submitted with each application.

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>GENERAL CERTIFICATIONS</u></b> Certifies that the statements and application requirements are correct and contain no misrepresentation or falsification.
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>DEMOLITION QUESTIONNAIRE</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>DEMOLITION DETAIL CHART</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>RESOLUTION OF GOVERNING BODY – Attachment A</u></b> Requests grant and designates official to file application. When an application is submitted for a municipality with a Council of Governments (COG) as the applicant, a resolution is required from the municipality.
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>PROFESSIONAL CERTIFICATION – Attachment B</u></b> Verifies feasibility and accuracy of scope of budget (engineer’s or architect’s seal should be affixed to original application) for all demolition applications. Professional Certification is not required for planning applications. Digital signature is required.
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>SLUMS &amp; BLIGHT RESOLUTION -Attachment C</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>LOCATIONS MAP –</u></b> Provide a map locating all structures/properties proposed for demolition
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>PHOTOGRAPHS – </u></b> Photographs of each structure <b><u>MUST</u></b> be included with the application. The required photographs should include <b>all visible sides and streetscape(s)</b> . Please take at least 6 photos per structure. Additional photos could be requested. Photos for <b>funded</b> structures <b><u>MUST</u></b> be in jpeg file format.

**ALLEGHENY COUNTY  
ACT 152 APPLICATION**

**2022**

**Applicant General  
Information**

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Municipality in Which Project is Located

---

Legal Name of Applicant

---

Legal Address of Applicant

---

City

---

State

---

Zip Code

---

Contact Person

---

Title

---

Telephone Number

---

Alternate Number

---

Email Address

---

Project Name

---

Estimate Cost  
(total as reported on Demolition Detail Chart)

Amount of ACT 152 Funds  
Requested  
(Minimum \$15,000)  
(Maximum \$250,000)

(round to nearest  
dollar)



## PROJECT DESCRIPTION

### PROJECT TYPE (Check One)

- A.  Demolition (Photos required)
- B.  Demolition Planning Study
- C.  Emergency Demolition

Emergency is defined as “a situation where a structure is an imminent danger to life, health, or safety as the result of a catastrophic event such as fire, lightning strike, partial building collapse, landslide, etc.... that occurred within 14 days prior to the request for funding.” **Application must include a structural report from an engineer and/or a letter from the fire chief or code enforcement official indicating the structure is unsafe and a threat to public health.**

### QUESTIONNAIRE (answer each question):

- | YES                      | NO                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Does the applicant or operating agency own the structure where the project is located?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Has the applicant or operating agency reached out to the listed owner?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Are the structures contiguous in blocks?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Are the structures in large groups?</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Are the structures scattered?</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Are the structures in an Historic district?</b> (Name district and describe in the following section, Detail Description).               |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Is the project part of a designated revitalization area in the Municipality’s Master Plan?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Is the project a multi-municipal collaboration which will connect municipalities?</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Has the Municipality received prior funding for demolition projects from ACED?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Once the structure is demolished, is there a re-use plan for future development?</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Has legal clearance been obtained for each structure?</b> (if so, list in the following section, Detail Description).                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Have asbestos testing/surveys been conducted for each structure already?</b> (if so, list in the following section, Detail Description). |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Are there safety issues with proposed project?</b>   |



**DETAILED DESCRIPTION OF PROJECT:**

Describe the work to be accomplished with the funds requested. Address any item marked yes in the preceding demolition project questionnaire section.

**PROJECT SOURCES AND USES TABLE - BUDGET**

<b>PROPOSED PROJECT COST CATEGORY</b>	<b>PROPOSED PROJECT AMOUNT</b>	<b>PROPOSED ACT 152 FUNDING</b>	<b>% OF TOTAL FUNDING</b>	<b>LOCAL FUNDING SOURCE</b>	<b>STATE FUNDING SOURCE</b>	<b>FEDERAL FUNDING SOURCE</b>	<b>PRIVATE FUNDING SOURCE</b>	<b>OTHER FUNDING SOURCE</b>
<b>DEMOLITION</b>								
<b>CONSULTANT SERVICES</b>								
Architectural Consultant (Local Share)								
Engineering and Inspection (Local Share)								
Legal (Local Share)								
Planning Consultant (feasibility studies only)								
Project Coordination Fee (\$2,000 maximum)								
<b>OTHER (Please list)</b>								
<b>TOTAL PROPOSED COSTS</b>								

## GENERAL CERTIFICATIONS

I hereby certify that for project, compliance is required in the following areas:

**Utilization of Minority/Women/Disadvantaged Businesses and Veteran Owned Small Businesses**

Projects receiving Act 152 funding must notify and include minority and women businesses in their bidding process *Allegheny County MBE/WBE Program enacted July 1981, which sets forth goals of 13 percent Minority and 2 percent Female Business Enterprise. VOSB Ordinance #6867-12 of the County of Allegheny, Commonwealth of Pennsylvania, amending Article 903, § 5-903.02*

**Labor Standards Provisions (Prevailing Wages)**

Demolition projects receiving \$25,000 or more in ACT 152 funds will be required to comply with prevailing wage requirements.

**Environmental Regulations**

All funded projects will need to have an environmental review to ensure compliance with NEPA (National Environmental Protection Act) regulations. Allegheny County conducts these reviews but needs Sub-Grantee cooperation.

I also certify that the statements and application requirements in this official application are correct and that this application contains no misrepresentation or falsification, omission, or concealment of material facts and that the information given is true and complete to the best of my knowledge and belief, and that no bids have been awarded, contracts executed, or demolition has begun on the proposed project.

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Signature of Authorized Official

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Printed Authorized Official Name

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Title

---

Date

**ATTACHMENT A**  
**CONCURRING RESOLUTION**

The purpose of the Resolution form is to have on record a statement confirming that the applicant has formally requested ACT 152 funds, has designated an official to perform the required duties between the applicant and Allegheny County Economic Development and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the ACT 152 application.

Resolution of the \_\_\_\_\_  
*Name of Applicant*

authorizing the filing of an application for ACT 152 funds with Allegheny County Economic Development.

**WHEREAS**, the \_\_\_\_\_ is desirous of  
obtaining funds from Allegheny County Economic Development in the amount of \_\_\_\_\_  
*(ACT 152 Funds)*

**NOW, THEREFORE, BE IT RESOLVED**, that the \_\_\_\_\_  
does hereby formally request ACT 152 funds from Allegheny County Economic Development.

**BE IT FURTHER RESOLVED**, that the \_\_\_\_\_ does hereby  
designate \_\_\_\_\_ as the official to file all applications, documents, and forms between  
*Authorized Official*

the \_\_\_\_\_ and Allegheny County Economic Development.

**BE IT FURTHER RESOLVED**, that the \_\_\_\_\_  
will assure, where applicable, the provision of the full local share of the project costs.

**BE IT FURTHER RESOLVED**, that the \_\_\_\_\_  
will assure, that the project will be awarded or under construction within 180 days after contractual execution.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the \_\_\_\_\_  
Operating Agency/Municipality

\_\_\_\_\_  
Signature (Must *not* be same as Authorized Official)

\_\_\_\_\_  
Title

**ATTACHMENT B**  
**PROFESSIONAL'S CERTIFICATION**

The purpose of the Professional's Certification is to have on record a statement from an engineer, architect, or construction professional that the work is feasible and the costs are fair.

PROJECT NAME

\_\_\_\_\_

PROJECT LOCATION

\_\_\_\_\_

TOTAL PROJECT COST

\_\_\_\_\_

I, \_\_\_\_\_, a professional \_\_\_\_\_, in the Commonwealth of Pennsylvania, do hereby certify that the proposed work for the above project is feasible and the costs itemized hereto are fair and reasonable estimates of the project costs.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_ Date

(SEAL)

**ATTACHMENT C**  
**SLUMS AND BLIGHT RESOLUTION**  
**DEMOLITION**

Resolution by the \_\_\_\_\_ of  
\_\_\_\_\_;

WHEREAS, there are several vacant and dilapidated structures located within the  
Municipality of \_\_\_\_\_;

AND

WHEREAS, such structures constitute a health and safety hazard to our residents;

AND

WHEREAS, such structures identified for demolition will undergo condemnation proceedings outlined within local ordinances and are in declaration of the property as a public nuisance and as being in a hazardous or dangerous condition;

AND

WHEREAS, Allegheny County Economic Development, through the Act 152

Program, has funds available for the removal of such structures;

AND

WHEREAS, the Municipality of \_\_\_\_\_ is desirous of  
obtaining such funds.

BE IT THEREFORE RESOLVED, this \_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_, that the Municipality of \_\_\_\_\_determines and declares that such structures individually and collectively constitute blighted property in the municipality as defined by the Urban Redevelopment Law (1945, May 24, P.L. 991; 1978, June 23, P.L.

556, No. 94; as amended, 1988, March 30, P.L. 304, No. 39)

If properties selected for demolition must meet the definition of “blighted property”. As such a blight resolution from the Municipality where the structure(s) are located must be included with the application.

Blighted Property is defined as a property which meets at least three (3) of the criteria under the Abandoned & Blighted Property Conservatorship Act listed below. Please choose applicable conditions for demolition:

- \_\_\_\_\_ 1. The building or physical structure is a public nuisance.
- \_\_\_\_\_ 2. The building is in need of substantial rehabilitation and no rehabilitation has taken place during the previous 12 months.
- \_\_\_\_\_ 3. The building is unfit for human habitation, occupancy or use.
- \_\_\_\_\_ 4. The condition and vacancy of the building materially increase the risk of fire to the building and to adjacent properties.
- \_\_\_\_\_ 5. The building is subject to unauthorized entry leading to potential health and safety hazards and one of the following applies:
  - A. The owner has failed to take reasonable and necessary measures to secure the building.
  - B. The municipality has secured the building in order to prevent such hazards after the owner has failed to do so.
- \_\_\_\_\_ 6. The property is an attractive nuisance to children, including, but not limited to, the presence of abandoned wells, shafts, basements, excavations and unsafe structures.
- \_\_\_\_\_ 7. The presence of vermin or the accumulation of debris, uncut vegetation or physical deterioration of the structure or grounds has created potential health hazard and safety hazards and the owner has failed to take reasonable and necessary measures to remove the hazards.

\_\_\_ 8. The dilapidated appearance or other condition of the building negatively affects the economic well-being of residents and businesses in close proximity to the building, including decreases in property value and loss of business, and the owner has failed to take reasonable and necessary measures to remedy appearance or the condition.

\_\_\_ 9. The property is an attractive nuisance for illicit purposes, including prostitution, drug use and vagrancy.

ATTEST:

\_\_\_\_\_  
Clerk or Secretary  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Council President or Chair/Commissioners  
Signature

\_\_\_\_\_  
Print Name